

**Delaware Library Association
Executive Board Meeting
Delaware Division of Libraries
November 12, 2008**

In Attendance

Sonja Brown (Secretary), Peggy Dillner (Vice-President), Lynne Haines (Past President), Rebecca Knight (President)

Annie Norman (State Librarian), Paul Anderson (Long Range Planning), Margie Cyr, Julie Brewer (Membership), Christel Shumate (Handbook & Bylaws), Cathy Wojewodzki (Legislative Action), Mary Anne Farrell (Archivist),

Call to Order

The meeting was called to order at 4:15 by Delaware Library Association (DLA) President Rebecca Knight.

A Quorum was NOT PRESENT

Introduction of guest: Hugh Leahy from the Delaware Community Foundation. Mr. Leahy explained the Helen M. Bennett Scholarship Fund. It is an endowment gift and only the income from the fund is to be used for scholarship. The fund started with \$155,000. These are the criteria's that DLA set-up for the fund:

- Attending an ALA Master accredited program for school librarian
- Does not have to be a resident of Delaware
- Must be want to work in a Delaware school library

Discussion – Can the Grace Estelle Wheelless account be moved over into the Delaware Community Foundation as a stand alone account? The minimum is \$25,000 this is the 5% rule anything smaller will not generate the amount you can use for scholarships.

What are the fees?

- ★ Administrative fees are 1 or 1 ½ % of the average balance and is submitted quarterly
- ★ Money Management fee 60 bases point 1 2/3 % annually

Library Master Funds – there are currently 34 sub funds by libraries; there is seed money of \$2,000.00 for each library to build their own fund. Each library sets-up their own agreement. There is no current publicity for this program. The advantages:

- ★ Fee of 1% of the average balance of all the libraries
- ★ The balance will grow faster
- ★ The minimum was waved under this plan – but you still must have at least \$25,000 to award scholarships

Approval of Minutes

There will be an email vote of the minutes because there is not a quorum.

Old Business

- Funding for Drill Team – Annie has the check from Leah Ann of \$1,200.00

- Will DLA pay members and/or Friends to travel to National Library Legislative Day? – DLA pays the registration fee. At the last meeting it was agreed up to \$200 will be paid for expenses total not to include the registration fee.
The \$200 should show-up on the budget as a line item.

Reports of Officers

President:

Support/sponsorship of Delaware Book Festival

Audit committee; Dianna McKellar (UD Library) will be member (due to resignation of Chair, Leigh Ann DePope, committee member Pauly Iheanacho moved to position of Chair)

Helen Bennett Scholarship recipient 2004, Heidi Trice

Received correspondence from Ms. Heidi Trice. She received the Helen Bennett scholarship and has been looking for a job in the school library field and has not found a job. She returned the money.

Email approval of motion:

Proposal from the Long Range Planning Committee – for DLA to host and fund a leadership/advocacy program in the fall
7 votes received; 7 in favor. Motion carried.

DLA Bulletin

Q: Chapter Leaders workshop at ALA?

Several members have attended and felt it was more for associations that had paid staff.

Treasurer

Attached

Reports of Standing Committees and Special Committees

Conference Planning

The program will be set by next month.

Legislative Action (tentatively scheduled Wednesday, April 29, 2009)

The Council on Libraries is planning the Advocacy Summit. There will poster sessions. DLA will be doing a workshop on Advocacy Leadership – How to use your skills and take it forward. The handouts will be different.

Leg Day will be Wednesday, April 29, 2009. Jim McCloskey will coordinate Leg Day.

Budget Hearing is in November 18, 2008 at 2:00. DLA sends in a list of request. A letter will be submitted from the committee and COL. This will be bare bones; we are asking that they maintain the library standards money and the library infrastructure – technology, databases, etc. Cathy W will send out a short description on the drug initiative. There are no new requests.

The Bond Bill is for construction money. COL puts the request in order.

Long Range Planning Committee

Have not met, but are having the workshop on Monday, November 17 and Tuesday, November 18, 2008 at DDL. Current enrollment: 11/17 - evening class 8 & 11/18/08 – morning class 15

Bylaws and handbook

Met last month, at their next meeting, in December, they plan to have a draft ready to submit at the January DLA meeting

Membership

Debbie Johnson has joined the committee. The first week in December membership forms will be sent out. We have 3 new members with 278 paid members.

New Business**Emerging Leaders**

The deadline is the last day of August. DLA should select a recipient and put up the \$1,000 to go toward the Emerging Leader award.

Next meeting:

The next meeting will be the second Wednesday in January 14, 2009, at 4:00 p.m. \

Meeting adjourned at 5:35 p.m.

*Respectfully Submitted,
Sonja Brown
Secretary*