

**Delaware Library Association Executive Board**  
**Thursday, July 16, 2015**  
**Dover Public Library, Dover, DE**

**Presiding Officer:** Laurel Ferris, DLA President

**Minutes Taken by:** Jessica R. Olin, DLA Secretary

**Members in Attendance:**

Beth Borene, DLA Immediate Past President  
Jen Delgado, DASL President  
Laurel Ferris, DLA President  
Ed Goyda, DLA Treasurer  
Rose Harrison, PLD President  
Jon Jeffery, Chair of Handbook & Bylaws Committee  
Melissa Jones, CRLD President  
Barbara Keesey, YSD Past President  
Cathay Keough, DLA Executive Director  
Beth Kloetzer, DLA Vice President & Conference Chair  
Hannah Lee, ALA Councilor (online)  
Jessica Olin, DLA Secretary  
Molly Olney-Zide, Chair of Scholarships, Awards, & Citations Committee  
Sue Rekart, member (online)  
Les Rosell, YSD President (online)  
Kevin Swed, Chair of the Legislative Action Committee (online)

**Meeting started at 4:01 pm.**

**Hodges Award Presentation**

This was delayed because the recipient, Margery Cyr, was unable to attend this meeting. Presentation has been rescheduled for the next DLA Executive Board meeting on September 17, 2015.

**Officer Reports:**

- a. State Librarian: Not present.
- b. President:
  - i. [a link sent out about an assessment that I didn't catch in person and the audio on the recording was a bit garbled there]
  - ii. Announced that there were a few committees that still need chairs: Silent Auction, Archives, and Public Relations. Position descriptions with responsibilities will be posted to the DLA website soon.
  - iii. A reminder to send in division reports to the DLA President monthly. (New procedure, but important - to increase cross-division communication.)

- c. Vice-President: (Nothing shared from Beth's position as VP. Spoke at length about work being done towards the next annual conference. See below for those notes.)
- d. Treasurer: (Deferred until later in the meeting and spoke during New Business about how to read financial statements. See below for those notes.)
- e. Past President:
  - i. Spoke about following up to and pushing forward with the strategic planning process.
  - ii. Contract with the consultant is finished on 7/31.
  - iii. A survey that was sent in the spring did not receive enough results and they will be resending in September to get academic and school librarians who might not check their email over the summer.
- f. ALA Councilor:
  - i. Report submitted in advance.
  - ii. Also spoke about some things she saw and heard at ALA 2015:
    - 1. Board retreats for executive boards of state associations;
    - 2. town meetings;
    - 3. Peer reviewed programs at state/regional conferences to help with academic tracks/people seeking tenure.
- g. Executive Director:
  - i. Shared some ideas she heard at ALA 2015:
    - 1. professional development about/for tech services;
    - 2. a presentation academy (a day long thing);
    - 3. privacy discussion.
  - ii. Shared information about DLA/MLA:
    - 1. Contract with Clarion will be coming up for renewal soon;
    - 2. We might have some possible new partners, such as DCLA and VALA;
    - 3. Shared the conference website with the group.

#### **Division Reports:**

- a. CRLD:
  - i. positive reviews about session on presenting;
  - ii. postcard campaign.
- b. DASL:
  - i. Festival of Words will be on 2/27 at Stanton Middle School;
  - ii. Shared some of the authors who will be participating.
- c. PLD: Will be meeting soon.
- d. YSD: Report was emailed ahead of time.

#### **Committee Reports:**

- a. Archives: no one present.
- b. Handbook & Bylaws:
  - i. New wording about measure of a membership year was sent ahead of time;
  - ii. The president called for a vote at 4:54 pm;
  - iii. DLA secretary made the motion and the treasurer seconded.
  - iv. There was no discussion;
  - v. The motion passed and the handbook will be changed accordingly.

- c. Intellectual Freedom: no one present.
- d. Legislative Action:
  - i. Contact was made with the state house but we were asked to try again in September;
  - ii. We had a quick conversation about possible speakers;
  - iii. We spoke about thanking previous participants.
- e. Jobs Webpage: no one present.
- f. Membership: no one present (report sent ahead of time).
- g. Nominating: no one present (nothing to report, as per the collected reports sent ahead of time).
- h. Conference:
  - i. looking for graphics for the next conference;
  - ii. spoke for a while with the group about how to solicit proposals;
  - iii. each division needs presenters; October 12 is the deadline for submissions;
  - iv. Please submit through Beth Kloetzer by 10/1 so she can vet them before bringing them to the combined committee;
  - v. Will be limiting programs this year (50-55);
  - vi. We need someone to take charge of the silent auction.
- i. Publications: no one present. Paul Page, Chair of the Publications Committee (not in attendance), extended the deadline for the Spring/Summer bulletin to the end of July.
- j. PR: (vacant)
- k. State Friends: no one present.
- l. Website: no one present (report sent ahead of time).

**New Business:**

- a. The DLA Treasurer instructed the executive committee about how to read financial statements.
- b. A brief discussion about an activity for the fall for the membership.
- c. The Executive Director raised the idea of including a list of institutional members on the DLA website.

Jessica Olin called for an adjournment of the meeting at 5:55 and Barbara Keesey second it. The motion passed.

**Meeting ended at 5:55 pm.**