

Delaware

Meeting your need

Library

to know and grow

Association

DLA Executive Board Meeting

Monday, August 06, 2007

In Attendance

Paul Anderson, Julie Brewer, Sonja Brown, Leigh Ann DePope, Michael Gutierrez, Lynne Haines, Terra Hudson, Rebecca Knight, Annie Norman, Carol Rudisell

Call to Order

The meeting was called to order by Delaware Library Association (DLA) President Lynne Haines.

Approval of Minutes

The minutes from the June 7, 2007 Executive Board meeting were reviewed and approved by the Board.

New Business

New Vice Presidents of Divisions

Update on committees

- DSLMA – No yet
- Archivist – need to email to see if there is anyone who is interested.
- Scholarship & Awards – maybe Steven Davis
- School Librarian – maybe Mary Tise
- Friends – will Betsy Baxter continue?
- Membership – Julie Brewer and Jamie Alascia. Julie will also do the posting on jobs on the website.

Will use the DLA list serve to see if there is anyone interested in these positions, will also include a description of the position.

Reports from the Divisions and committees

Report from Conference Planning Committee

First meeting was August 1, 2007. Next meeting will be August 22. (At DDL) Committee discussed communication and ways to organize the activities. Considering creation of subcommittees. The committee will be creating a Conference Planning Manual or Handbook. I distributed a draft (cut and paste) from similar manuals on the web. Committee members will review and we will revise based on our experiences. There is a Blog for the committee (<http://betterthanemail.wordpress.com/>). Lisa Olson distributed the results of the Training Needs Assessment zoomerang survey (in absence of Kathy Graybeal). Committee noted that people want a longer conference and more diverse speakers. Topics and speakers were discussed and members were encouraged to ask their constituencies for more ideas. There is a desire to have a mix of national and local speakers and a mix of “nuts & bolts” topics and “uplifting” topics. The desire is to get good speakers. Want to space out the vendor tables and provide time and incentives for visiting vendor tables. Discussed incentives to get attendees to come at the beginning and stay to the end. A rough schedule was worked out that reflected lengthens and time allotted to each session, puts the awards during lunch, schedules the Division meetings right after lunch and the General Business meeting at the end of the day. There will also be a brief Executive Board meeting after the Business meeting.

Committee requests a membership list with people's divisions listed. This will encourage membership renewal letters or anything that would move membership fees away from conference fees.

Also: Paul Anderson said that he would get the conference evaluation forms to us.

CRLD report by Julie Brewer

The College and Research Libraries Division will hold its Fall program on Friday, October 12, 2007 at the Delaware Academy of Medicine facility at Christiana Hospital.

Budget update

1st report with Quicken was shared. It was suggested that we might want to use codes for the various line items: Membership renewal, new members, conference registration, etc.

\$985 was approved last year to use on a billboard for this year's Book Festival.

Emerging Leaders update

At the ALA conference the No Child Left Behind was apart of the focus. A part of this will be done with a resolution websites with accessible screen readers.

Feedback from the Zoomerang surveys

Kathy was unable to attend – no information submitted

Need to contact the Sheraton re contract

Dates to remember:

National Library Legislative Day
May 13-14, 2008

DLA Executive Board meetings:

November 14, 2007
February 20, 2008
April 9, 2008

Meeting was adjourned at 11:40

Submitted by
Sonja Brown
DLA Secretary