

**Delaware Library Association
Executive Board Meeting
Delaware Division of Libraries
April 9, 2008**

In Attendance

Paul Anderson, Leigh Ann DePope, Michael Gutierrez, Terra Hudson, Rebecca Knight, Mary Jane Mallonee, Annie Norman, Carol Rudisell

Call to Order

The meeting was called to order by Delaware Library Association (DLA) Past President Paul Anderson.

Approval of Minutes

No minutes were presented for approval.

Nominations

Paul Anderson passed out a sample ballot for the upcoming DLA officer nominations (see attached). There are two open positions this year; one for Vice President/President-elect and one for ALA Councilor. The nominations committee has selected one nominee for each of these positions. The nominees have been notified and have agreed to accept the nomination. Rebecca Knight moved to proceed with the recommendation of the nominations committee. Mary Jane Mallonee seconded the motion. Discussion followed. It was decided to add a slot for a write-in candidate. With no further discussion, the motion carried with all present being in favor.

The ballot will be sent out to the DLA membership prior to the conference.

Treasurer's Report

Michael Gutierrez gave a Treasurer's Report through April 9, 2008 with a breakdown of the income and expenses (see attached). Most of the income comes from membership, conference registration and vendors.

Due to the service fees currently being charged by our current financial institution, Michael is exploring options to transfer our accounts to a different institution.

Carol Rudisell moved to approve the Treasurer's report. Terra Hudson seconded the motion with all in favor, the motion carried.

DLA Conference

Rebecca Knight submitted a report on the current progress of the 2008 Annual Conference (see attached). Discussion followed. Rebecca presented a grant check from the Delaware Division of Libraries (DDL) of \$17,000 for professional development at the 2008 Conference. This check is representative of the three year partnership between DLA and DDL. Annie Norman stated that any remaining balance from this grant is to be carried over for the 2009 Conference and any future conferences.

PALINET has requested to be put on the agenda for the Business meeting. Rebecca will see that they are.

Leigh Ann DePope presented two requests for payment to the Executive Board; one for reimbursement of Lucinda pins to be sold at the conference as a fundraiser and one for advancement of funds to cover supplies need for the conference. The Executive Board approved these requests and authorized Paul Anderson to sign them in the absence of President, Lynne Haines. Michael Gutierrez gave the checks for these requests to Ms. DePope at the end of the meeting.

Membership

No report submitted. Julie Brewer was absent.

ALA Councilor's Report

Carol reported that Cathleen Bourdon, ALA chapter relations representative, will be attending the 2008 conference. Ms. Borden will staff the ALA vendor table and will be formally introduced at lunch.

Awards and Citations

Leigh Ann DePope reported that she has received three nominations for the Public Library Divisions, Outstanding Volunteer/Friend Award. Rebecca Knight has a potential nomination for the Distinguished Librarian Citation. There are no other nominations for the DLA at large awards. DSMLA did not submit a report as to the progress for their awards.

Ms. DePope requested that the Board consider giving the Distinguished Service Citation to one of the PLD nominees due to the information from the application. Discussion followed. Rebecca Knight moved to approve Ms. DePope's request and award the Distinguished Service Citation to Bonnie Maull. Paul Anderson seconded the motion. With all in favor, the motion carried.

The Board discussed the other nominations for the remaining awards. The Board selected the Delaware Academy of Medicine Gail Gill Library for the Library/Institutional Award, and Paula Davino for the Delaware Library Association Citation. There was no selection made for the Trustee Citation.

Scholarships

Via email, Steve Davis submitted the following. There is one applicant for the Charlesa Lowell Scholarship and one for the Grace Estelle Wheelless Scholarship. There were no applicants for the Helen Bennett Scholarship. Mr. Davis will notify the Board of the identities of the recipients once they are voted on by the Scholarship Committee.

Legislative Day

Via Rebecca Knight, Cathy Wojewodzki submitted the following report from the Legislative Committee. The letter and registration from for DLA Legislative Day have been sent out. The deadline to register is Friday, April 11, 2008. To encourage attendance, they will extend the deadline to Tuesday, April 15, 2008.

Division Reports

CRLD – no formal report was submitted but they are working on their division nominations.

DSLMA – no report submitted. No representative in attendance

CSD – Terra Hudson had to leave before she was able to submit her report.

PLD – Leigh Ann DePope reported that PLD has their nominations selected for the upcoming year and that PLD will be awarding a Special Recognition to Bethany Geleiske for her participation with the Delaware Libraries Book Cart Drill Team and the Outstanding Volunteer/Friend award to Joyce Bab. Ms. DePope also request that the Outstanding Volunteer/Friend award be added to the DLA Handbook under the PLD section. Rebecca Knight stated that one of the first things she will do as president is convene the handbook committee.

State Librarian’s Report

Annie Norman reported that, due to economic conditions, State funding will be cut. She has asked that DLA re-focus the FY2009 initiatives on four areas: Library Standards/State Aid, UDLib/SEARCH, Library Construction, and Delaware Medical and Health programs. The legislative committee has agreed to focus DLA Legislative Day on those four initiatives.

Other Business

Rebecca Knight requested that DLA invest in new stationery. The current stationery has very little stock left and is about 15 years old. Paul Anderson moved to purchase more and newer stationery. Carol Rudisell seconded the motion. Discussion followed. Michael Gutierrez suggested the stationery be updated and/or changed. Leigh Ann DePope inquired if there was money allocated in the budget for new stationery. With all in favor, the motion carried. Michael Gutierrez will look into and acquire new stationery.

Ms. Knight also requested President Lynne Haines send a request to Division presidents and committee chairs for their annual reports which are to be submitted at the Business meeting during the 2008 Conference. Ms. Knight further requests Ms. Haines reminds the Division presidents about officer elections and that the submittal of new officers is needed at the Executive Board meeting at the 2008 Conference.

Vice President/President Elect Report

Ms. Knight took this opportunity to state some plans she has been working on for her term as president. She will immediately convene the Handbook and Long Range Planning committees. Her initiatives for 2009 are to increase membership and public service initiatives.

With no further business to discussion, Carol Rudisell moved to adjourn the meeting. Michael Gutierrez seconded the motion. With all in favor, the meeting adjourned at 5:05 pm.

<i>Respectfully Submitted, Leigh Ann DePope President, PLD, Acting Secretary</i>	<i>Approved June 12, 2008</i>
--	-------------------------------