

**Delaware Library Association  
Executive Board Meeting  
Delaware Division of Libraries  
July 9, 2008**



**In Attendance**

Sonja Brown (Secretary), Peggy Dillner (Vice-President), Elizabeth Kloetzer (PLD), Gail Gill (Friends), Barbara Fitzpatrick (DSLMA), Lynne Haines (Past President), Rebecca Knight (President), Patty Langley (Public Relations), Annie Norman (State Librarian), Carol Rudisell (ALA Councilor), Christel Shumate (Handbook & Bylaws)

**Call to Order**

The meeting was called to order at 4:15 by Delaware Library Association (DLA) President Rebecca Knight.

**A quorum was present**

**Approval of Minutes**

June 12, 2008 minutes were approved.

**Reports of Officers**

**President: Correspondence Committee Appointments**

- Jamie Alascia gave her resignation from the Membership Committee
- Thank you from Grace Wheelless scholarship recipient (Rachael Duffin)
- ALA Councilor Carol Rudisell & ALA Chapter Relations office request for association and conference statistics
- Wisconsin Library Association Support Staff Association requesting that we send a birthday card for the ALA Library Support Staff Interest Round Table (LSSIRT) 15<sup>th</sup> birthday (during the Anaheim conference) – noted that we do not have a division for support staff
- Christel Shumate – question raised at the membership meeting at the conference

**Treasurer**

The end of June report will be ready by the end of this week and will be emailed to everyone. DDL would like to know the balance of the grant that was given.

**Reports of Standing Committees and Special Committees**

Committee appointments:

- Archivist – we still have not found anyone
- Intellectual Freedom – still looking
- Jamie Alascia resigned from membership, she is moving out of the area
- DLA Bulletin committee is interested in a disk of the DLA newsletters.

## **Conference Planning**

The conference for 2009 will be at Dover Down's Rollin's Center. There will be a pre-conference and the division meetings will be held at the pre-conference. The annual meeting will be held in the morning at the annual conference. There will be 4 break-out sessions with the total sessions 12. There will be exhibitors at the 2009 conference.

## **Membership**

The database has been updated. A request will be made that the membership information be sent to each division. If the divisions do not receive the information they should contact Julie Brewer.

Conference Registration – the form did not have a place for members to list what committee they would like to work on, this should be added to the 2009 registration.

In the DLA Handbook, it states that the total membership of each division determines the budget for that division. This was done in the past; now divisions get a fixed amount. Multiples, as listed on the report, will affect the budget for the divisions.

## **Publications/DLA Bulletin**

A Blog was passed out (<http://dlabulletin.wordpress.com>) this will be used to fill in for the bulletin when it is not published.

## **ALA**

Carol reported that an ALA initiative to increase advocacy *Capitol Advantage*, an online advocacy website, can be used so people can participate and keep updated about legislative issues.

ALA-APA Council 501-36 was passed (living wage resolution) – this would allow library workers to earn \$11.00 an hour.

It was also stated that ALA needs to attend to business. ALA is encouraged to look at the issues. It was requested that Carol at the next ALA meeting bring a resolution that will encourage ALA to look at library issues.

## **By-laws**

A meeting has been set-up for July 29, 2008 to review the by-laws.

## **Records Retention**

A records retention report should be turned in with working papers from each division and board.

A retention list is on the website

## **New Business**

**Next meeting:**

- **Budget Committee**

There needs to be a budget committee. Each division should have a budget set-up. How much money should be distributed to each division, there are questions that need to be answered.

- **Leadership Retreat**

Years past DLA has sponsored a retreat; the day after the conference for a leadership meeting. It would be good to have this again.

- **Conference Planning Committee & DDL partnership draft**

**How to manage “assets”: DLA Pins, Read Pins, DLA Pens, DLA Notepads**

**Assets = physical items for sale and that DLA has purchased**

Items to sell will go to the PR committee

DDL has housed the items in the past and were used at various legislative events and programs on DLA’s behalf.

Stamps went to the secretary

It was also requested that DLA purchase more pins – larger pins

**ADDED: Delaware Community Foundation**

Annie requested that:

1. Move the scholarship funds into the Delaware Community Foundation fund
2. Hear about the accounts and what they in tell
3. DDL has set up a Master Account and DLA would go in as a sub-account with out any fees and would yield a higher interest rate. DLA would have control of the account.

Annie proposed that the fund be moved into the account. Annie will also set-up a meeting with the representative so that DLA can hear all about the Delaware Community Foundation and what they offer.

The next meeting will be the second Wednesday in September, September 10, 2008, 4:00 p.m.

Meeting adjourned at 5:35 p.m.

*Respectfully Submitted,*

*Sonja Brown*

*Secretary*

Approved September 10, 2008