

Delaware Library Association

Executive Board Meeting

Delaware Division of Libraries

September 10, 2008

In Attendance

Rebecca Knight (President), Peggy Dillner (Vice-President/Conference Planning chair), Sonja Brown (Secretary), Michael Gutiérrez (Treasurer), Lynne Haines (Past President), Carol Rudisell (ALA Councilor), Elizabeth Kloetzer (PLD), Kay Bowes (CSD), Barbara Fitzpatrick (DSLMA)

Julie Brewer (Membership), Annie Norman (State Librarian), Cathy Wojewodzki (Legislative Action), Patty Langley (Public Relations), Christel Shumate (Handbook & Bylaws), Hillary Welliver (Scholarships, Awards, and Citations)

Call to Order

The meeting was called to order at 4:10 by Delaware Library Association (DLA) President Rebecca Knight.

A quorum was present

Approval of Minutes

July 9, 2008 minutes were approved except needing clarification of Annie Norman's statement about ALA attending to business of library issues.

Reports of Officers

President: Correspondence Committee Appointments

- PLD's new president is Beth Kloetzer
- Pauly Iheanacho will be the internal audit chair
- Web page resources:
 - DLA Letter Head
 - Return address labels
- Reimbursement for mileage has been increased

Treasurer

- Financial Summary – we are in a good place
- Operating Expense – in line
- Publicity – over budget
- Conference currently under budget
- Outstanding – DLA Conference expenses: Leigh Ann \$291; Rebecca \$50
- We currently have 3 accounts: Checking, Money Market & Savings

Complete report attached

Reports of Standing Committees and Special Committees

Scholarship

Helen H. Bennett Scholarship – Janet Chin was the last person with information about this scholarship

Grace Estelle Wheelless - \$1,000.00

Linda Walge Penman Scholarship

Charlesa Lowell - \$600.00 from the Friends of Newark Free Library

The amount will be researched and reported at a later date.

Flyers are ready to send to ALA credited schools in all 50 states for scholarship. Committee members are need from Sussex County. Julie Brewer will share the names of persons that expressed an interest in the scholarship committee.

Bylaws and handbook

Committee met on July 29th to organize. Division chairs will be asked to talk about their current by-laws in the various divisions. Next meeting October 14, 2008

Time Line

- 1st draft – Jan
- Revision – Feb
- Final – March
- Dispersed to everyone – April

ALA

Carol shared that there is a letter for funding that needs to be sent by members and libraries to our Senators and Legislators. The template will be on the CapWIZ page and the Legislative Action page.

Conference Planning

Conference budget is \$25,000. – Report attached

The conference will be held at Dover Down's Rollins Center

Next meeting – Friday, October 3, 2008 at 3:00 p.m. at the Division of Libraries

Legislative Action (tentatively scheduled Wednesday, April 29, 2009)

The Council on Libraries is planning the Advocacy Summit. There will poster sessions. DLA will be doing a workshop on Advocacy Leadership – How to use your skills and take it forward. The handouts will be different.

Leg Day will be Wednesday, April 29, 2009. Jim McCloskey will work with Leg Day he will do the planning.

Budget Hearing is in November. DLA sends in a list of request. A letter will be submitted from the committee and COL.

A quorum was not present to make a motion on submitting a letter from DLA. Members attending approved the sending of the letter to the budget hearing.

Long Range Planning Committee (Proposal)

Proposed a fall event on advocacy. Will be ½ day program, possibly with 2 sessions to accommodate the school librarians. The question is will they come if you have a later session?

It is asked that Paul rewrite and clarify the date, time and cost of the event.

Correspondence

Financial review from the auditor – 2004 there was a letter to Susan Smith

Membership

Currently there are 270 paid members 2008 compared to 100 paid members in 2007. Carol Fitzpatrick will put the application out at the Sussex County Staff Development day.

New Business**Jobs Web Page**

To place an ad is cost \$25.00 currently we have 12 paid ads. One library joined at the \$100.00 level.

Drill Team

It is requested that DLA hold the funds for the Drill Team. DLA would be the depository of the account. This would establish a pass through for their account.

Delaware Book Festival

Will DLA have an exhibit this year? Last year pins and membership were sold. DLA will ask Jim McCloskey if he will man the booth.

Will DLA pay members and/or Friends members to travel to National Library Leg Day?

Next meeting:

The next meeting will be the second Wednesday in November 12, 2008, 4:00 p.m.

Meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Sonja Brown

Secretary