

**Delaware Library Association
Executive Board Meeting
Delaware Public Archives
July 15, 2010**



In attendance: Margie Cyr, Peggy Dillner, Carol Fitzgerald, Barbara Fitzpatrick, Pauly Iheanacho, Jon Jeffrey, Rebecca Knight, Patty Langley, Mary Jane Mallonee, Maureen Miller, Donna Reed, Carol Rudisell, William Simpson

Call to Order

The meeting was called to order at 2:05 p.m.

Quorum

A quorum was present (8 officers and division presidents).

Introductions

At this first official meeting of the 2010-2011 year, everyone introduced themselves and stated where they were employed and what part of DLA they represent. During this time there was discussion of the problem of books languishing in public or school libraries where they don't belong because there is no system of delivery that encompasses all types of libraries. President Margie Cyr asked whether her distributed agenda appeared satisfactory, and the agenda for the meeting was approved.

Minutes

Secretary Mary Jane Mallonee had previously distributed the minutes of the March 17, 2010, Executive Board meeting electronically. The minutes were approved as written.

Treasurer's Report

Treasurer Pauly Iheanacho presented reports listing the totals of DLA accounts since December 2009 and the income and expenses from March 18 through June 30, 2010. The reports were approved by the Board.

Margie mentioned that because of the precarious financial position of the DLA Conference for next year, she will meet next week with representatives from the Maryland Library Association to discuss the possibility of a joint conference.

Past President

Peggy Dillner had no report.

ALA Councilor

Carol Rudisell attended the American Library Association Conference in Washington, DC, in June. The ALA strategic plan was approved, transgender librarians were included in a nondiscriminatory clause, the possible closing of the LSU School of Library and Information Science was discussed, and reform of immigration laws was supported. There was a smaller crowd this year for Advocacy Day, and the Board's consensus was that the timing (after the conference and before the end of the fiscal year) was not good.

Youth Services Division

Maureen Miller reported that summer reading programs and Blue Hen Award voting were underway.

College and Research Libraries Division

William Simpson reported that the CRLD officers have held a virtual meeting and are considering a field trip to the U. S. Naval Observatory library and museum near Vice President Biden's office in Washington, DC. There would be no cost other than the bus, but 30 to 40 people would have to sign up for the bus. There would be a 1 ½ to 2 hour program at the library, which is not open to the public. There is a cafeteria there also. If the trip does take place, Margie encouraged William to notify the Vice President's office that Delaware librarians would be visiting. To increase the number of potential participants, perhaps local ACRL and TCLC members could be invited.

DSLMA

Barbara Fitzpatrick mentioned that there were problems finding members.

Public Libraries Division

Carol Fitzgerald reported that libraries were busy with summer reading programs and that the New Castle County libraries would be migrating into the Delaware Library Catalog in early September.

Committee Reports

Margie asked for acceptance of the list of committee chairmen in the agenda. Rebecca Knight was added as Website Chair, and it was noted that the State Friends had no chair at the present time. The list was approved by the Board.

Handbook and Bylaws

Jon Jeffrey announced that Rebecca Knight was also on the committee. The revised Handbook and Bylaws are undergoing fine tuning now and should be ready to introduce at the DLA Conference in the spring. Margie suggested that Jeff could ask for more members for his committee via the DLA listserv.

Intellectual Freedom

Donna Reed reported that the resolution before the state legislature mandating that public libraries should have selection policies that involved community input did not pass. This resolution was a result of a complaint by a parent about *It's Perfectly Normal*. Rebecca suggested that the *DLA Bulletin* might like to publish an article about Banned Books Week. Carol Rudisell mentioned that the use of meeting rooms in public libraries by controversial groups was an issue discussed at the ALA Conference.

Legislative Action

Margie reported for Jim McCloskey that he will be trying to schedule a Legislative Day, maybe in conjunction with our conference.

Website

Rebecca Knight has posted links to her DLA Governance pages (handed out at the Leadership Retreat) from various pertinent pages on the website. She has converted the DLA listserv membership list to names in the DLA membership list. There are 168 addresses on DLA-1, and 277 names on the DLA membership list; therefore, not every member is receiving e-mail from DLA. Margie requested that Rebecca e-mail members not on DLA-1 to let them know about the listserv. Peggy Dillner suggested that an opt-out check box be included on the DLA membership form in the future. Margie also asked Rebecca to post the notes from the June 3 Leadership Retreat, and Rebecca agreed to do that.

New Business

Margie asked Board members for comments about the notes from the Leadership Retreat, which had been electronically distributed, but no one had any comments. Margie then selected four priorities from the issues that had been discussed at the Retreat:

1. **Recruitment.** Margie would like Julie Brewer to chair a committee to develop ideas for recruitment of DLA members. Rebecca suggested that retention of members is also an issue. Problems have been caused by a lack of communication, and Julie would like to go back to mailing paper membership forms because e-mailed notices were not being received.
2. **Legislative Action.** There should be a committee working to publicize this.
3. **Handbook Issues of Dues and Alignment of DLA's Three Calendars.**
4. **New Budget Committee.** This is already allowed by the Bylaws.

Carol Rudisell mentioned that timelines for the various positions in DLA are also important to develop.

Budget

Margie presented a comparison of the budgets for 2009-2010 and 2010-2011 that had been compiled by Peggy Dillner, Patty Langley, Pauly Iheanacho, and Margie. These issues were brought up in relation to the budgets:

Only 63 % of the 2009-2010 budget was spent.

The new way of budgeting DLA expenses will be on a monthly basis.

DLA has received a \$20,000 grant from the Delaware Division of Libraries. Margie has allotted \$15,000 of the grant toward the DLA Conference. \$5,000 is to be used by DLA to encourage Friends of Libraries groups.

109 people attended the 2009 DLA Conference; 95-96 attended the 2010 Conference. Raising the conference fee was discussed, as well as what the best day and time might be. The ALA membership fee this year is \$135; this figure should be raised in the new budget from \$110 last year.

Margie recommended returning to a **printed DLA Bulletin** published three times per year and mailed to members.

The amount of money available to the Divisions and how it may be spent should be clarified.

The expense for the Emerging Leaders program should be a line item, although it is \$0 for this year. Peggy would like to work with Julie and Margie on the Emerging Leaders program.

There is a need for an audit of the DLA accounting books. Margie will ask the accountant for the Dover Public Library Friends group for a quote for performing this service.

Margie suggested using money from our reserve fund for this purpose.

Margie asked for tentative approval of the 2010-2011 budget as presented. William Simpson made a motion to approve the budget, increasing the ALA membership payment by \$25 and setting aside up to \$2,000 from the reserve fund for a financial review by an accountant. Rebecca Knight seconded the motion, and the motion passed. The total budget is \$35,235.00.

Rebecca commended the four-member Budget Committee for the work done on preparing the budget for presentation to the Board. Rebecca also asked for a schedule of Board meetings for the coming year. It was agreed that meetings will be held on Thursday at 4:00 at the Public Archives. The next four meetings will be held on:

September 16, 2010
November 18, 2010
January 20, 2011
March 17, 2011

Mary Jane asked about the use of Elluminate for the November and January meetings. Because not everyone is able to communicate via Elluminate, it will not be used this year.

Adjournment

A motion to adjourn the meeting was approved at 3:57 p.m.

Approved September 16, 2010

Mary Jane Mallonee
Secretary