

*DLA Reports from Committee Chairs and Division Presidents for July 1, 2014*

**ALA Councilor Report, Hannah Lee**

**Archives Committee Report, Sarena Fletcher**

**Handbook and Bylaws Annual Report July 1, 2014, Jonathan Jeffrey & Rebecca Knight**

Thanks to the exceptional efforts of Christine Payne, DLA President, the latest Handbook amendments were approved and carried by two consecutive voting sessions of the membership. Both the initial electronic special session vote and the succeeding vote at the DLA business meeting at the annual conference required much patience and persistence to obtain the required quorums. The continued refinements of the DLA Bylaws and resulting flexibility are significant for this ongoing phase of reexamination of goals and purpose of our association.

Below are the original text and proposed revisions as approved.

1. Proposed amendment for inclusion of Friends of Delaware Libraries in Article III, Governance, Part B. Executive Board, Sec. 4., page 5. \*

**Existing:** Sec. 4. The Executive Board may invite representatives of agencies or organizations having purposes similar to those of the Association to be non-voting members of the Executive Board, e.g., the Delaware State Librarian. **Proposed** revision with added sentence: Sec. 4., page 5. The Executive Board may invite representatives of agencies or organizations having purposes similar to those of the Association to be non-voting members of the Executive Board. Such positions may include the Delaware State Librarian and a representative of the Friends of Delaware Libraries.

2. Proposed amendment to replace the existing Article III, Governance, Part B. Executive Board, Sec. 5 statement on page 5. \*

**Existing:** Sec. 5. No person shall hold more than one position, either voting or non-voting, on the Executive Board at one time. **Proposed:** A member shall hold only one voting position but may hold a non-voting position simultaneously, at the Board's discretion. A non-voting Board member may hold more than one non-voting position, at the Board's discretion.

3. Proposed amendment under : Article III, Governance, Part B. Executive Board as a new section 6 on page 5 (change existing numbering of Secs. 6-8). \*

**Proposed:** A voting member of the Board holding a committee position shall recuse him/herself from voting if there is a potential conflict of interest.

4. Proposed amendment under Article III, Governance, Part B. Executive Board, Sec. 7 (renumbered Sec. 8) to insert "voting" between "the" and "members . \*

**Existing:** Sec. 7. A majority of the members of the Executive Board shall constitute a quorum.

**Proposed:** A majority of the voting members of the Executive Board shall constitute a quorum.

5. **Proposed** amendment under Article I, Part C. Chapter Status, Sec. 3 page 2 \*

**Delete:** The Councilor shall submit Association Bylaws amendments to ALA.

6. Proposed amendment to add under Duties of Officers and Executive Board of the Association, Executive Board, page 12. \*

**Existing:** The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs are non-voting members of the Executive Board. **Proposed:** The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs are non-voting members of the Executive Board. Appointed representatives of agencies or organizations having purposes similar to those of the Association are non-voting members of the Executive Board.

7. Proposed amendment under: Duties of Officers and Executive Board of the Association, Executive Board, page 12. Insert “and the Executive Director” between “Committee chairs” and “are non-voting members of the Executive Board.” \*

**Existing:** The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs are non-voting members of the Executive Board. **Proposed:** The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs and the Executive Director are non-voting members of the Executive Board.

8. **Proposed** amendment under Handbook and Bylaws Committee (Special) Duties #2, page 15. **\*Delete:** To secure ALA approval of any revision or amendments of the Bylaws through the ALA councilor

#### **Membership Report submitted by Sara Thomas**

Since our meeting in May, we have had 15 members join or renew. We now have a total of 15 DLA members for FY15. Our annual membership drive is from July 1 – November 1, 2014.

#### **Conference Planning Report, Laurel Ferris**

#### **Treasurer Report, submitted by Ed Goyda**

Refer to attached reports.

#### **Scholarship Committee, Christy Payne**

#### **State Friends, Kay Bowes**

#### **College & Research Libraries Division, Adrienne Johnson**

#### **Delaware Association of School Libraries Division Yearly Report, submitted by Jen Delgado**

June 2014

Events:

Annual Reception: DASL hosted AASL president Gail Dickinson and librarian Matthew Winner at the Annual Reception. Attendees learned about the state of school libraries across the country from Ms. Dickinson, and were inspired by Mr. Winner's innovative library program.

Monthly Meetings: monthly meetings featured professional development and networking opportunities. Meetings were poorly attended, sometimes with only the board in attendance. Exceptions include the meeting with COSL and the Year End Social. The online meeting to discuss future directions was also well attended.

#### Advocacy:

DASL president met with the head of Curriculum, Instruction, and Professional Development to the state of DE school libraries. Dr. Rouser offered advice on strengthening DASL, but indicated that there are no plans to create (or recreate) a position to represent school librarians. Dr. Rouser did say that we would be on the list of concerns for the ELA Associate. While there are no immediate changes at DOE, a relationship has been created and lines of communication are open. It will be important going forward to make sure that DOE is made aware of how outstanding library programs impact students on a regular basis

DASL crafted a letter to Dr. Blakesly in the Colonial School District in regards to the elimination of school librarians. Dr. Blakesly declined to attend the Annual Reception and said that school librarians are not being eliminated systematically. DASL called for support of the librarian position at Howard High and worked with AASL to send out a letter. Further action will need to be taken, as NCCVT is now planning to eliminate all school librarian positions.

#### Executive Board:

DASL President Elect is unable to assume the post of President for next year. Due to a lack of volunteers and the President-Elect's inability to step up next year, it was agreed that current Executive Board members will hold their positions for another year. Executive board members also voted to extend terms to two years to create more continuity. By laws will need to be voted on by the membership and changed. Janice Haney will be DASL treasurer next year.

### **Public Library Division Annual Report May 2014, Submitted by Susan Upole**

Susan Upole, Michelle Hughes, and Rose Harrison met throughout the year.

Among our accomplishments:

- ✓ Brainstorm possible topics for DLA/MLA conference programs, meetings, and get-togethers.
- ✓ Michelle represented PLD on the DLA/MLA conference planning committee.
- ✓ Agreed to co-sponsor Health and Healthcare Resources for Everyone with MLA's Public Service Division (cancelled).
- ✓ Michelle suggested and also participated in Lean and Green for Collections and Tech Services based on DE transit team experiences.
- ✓ Prepared survey, sent link to PLD members, and prepared results to determine member preference on workshop topics, willingness to be a presenter, preference in workshop style or method of teaching, and suggested topics.
- ✓ Contacted individuals who indicated as possible presenters via the survey.
- ✓ Contacted venues in Kent and Sussex County as possible locations for workshops.
- ✓ Suggested local (Worcester County) venues to Beth Borene and Cathay Keough for the Wednesday evening event.
- ✓ Contributed funding toward the Blue Hen Award displays for all Public Libraries in DE.

Survey results:

41 responses were collected (as of 11/14/13).

49% indicated Customer Service, which we dismissed, due to future statewide training on this topic. Others included: Technology (49%); Programming (41%); Marketing (29%); Service to Special Populations (28%); Administration/Supervisory Skills (27%); and 12% indicating other topics, including cataloging/tech services; fundraising; career advancement/professional development; and books.

73% were not willing to present; 17% said yes; and 10% maybe. 8 people listed their names and these 8 were contacted via email for follow-up.

54% would like a formal presentation format; 46% indicated short presentation with time for table discussions; casual networking was indicated by the fewest number.

61% prefer afternoon with lunch provided; 51% prefer morning with breakfast. 49% prefer weekdays.

Other suggested topics: grant writing; volunteers in libraries; marketing and promotion of libraries to non-library users; resources for genealogy and local history; writing/publishing workshop; archiving; and serials.

FY15 PLD Officers:

Michelle Hughes, President

Rose Harrison, Vice President

Josias Bartram, Secretary/Treasurer

Susan Upole, Past President

Possible Action for FY15:

- Schedule and present Fall 2014 PLD membership meeting/workshop.
- Suggest and coordinate possible DLA annual conference programs, especially the Health and Healthcare Resources for Everyone workshop that was cancelled this year.
- Provide regular communication with the PLD membership.

**Youth Services Division, Amy Abella**

**Jobs Webpage, submitted by Julie Brewer**

Year	Total Number of Positions Posted	(No charge) Number of Positions from Institutional Members	Total Fees Invoiced	
2014	17	2	\$375	partial year thru 6/24/2014
2013	26	4	\$550	
2012	25	8	\$425	
2011	8	4	\$100	
2010	19	8	\$275	
2009	9	0	\$225	
2008	16	3	\$325	

Budget Report, from Ed Goyda  
Please see enclosed proposed budget for FY15

**Nominations, Suzanne Smith**

**State Librarian, Annie Norman**