



**Delaware Library Association Executive Board**  
**Thursday July 20, 2017**  
**Dover Public Library, Dover DE**

**Presiding Officer:** Michelle Hughes, DLA President

**Minutes Taken by:** Adrienne Johnson, DLA Secretary

**Members in Attendance:**

Michelle Hughes – DLA President  
Laurel Ferris, DLA Past President  
Cathay Keough, DLA Executive Director  
Lani Hahn, DLA Vice President/ Chair Conference Committee  
Joel Rudnick, DLA Treasurer  
Lauren Wallis, ALA Councilor  
Sara Thomas, Chair Membership Committee and Chair Website Committee  
Julie Brewer – DLA Jobs Coordinator  
Kelly Kline – PLD President  
Russell Michalak – CRLD President  
Kay Bowes – Friends of the Delaware Libraries President  
Rachel West – DASL President  
Katie McDonough – DDL Conference Committee  
Annie Norman – State Librarian  
Terri Jones – Public Relations  
Katrinya Cera-Proulx – YSD President  
Adrienne Johnson, DLA Secretary

**Meeting started at 4:01 pm**

**Officer Reports:**

- a. DLA President:
  - i. Motion to approve minutes from the May Business meeting. Approved by Joel Rudnick; second by Rachel West. Minutes approved.
  - ii. Lani Hahn – DLA Vice President has accepted job in Florida and her DLA position will be vacant. Michelle thanked Lani for her work. Lani will be missed by DLA and the Georgetown Public Library.
  - iii. Looking into fall member event. Send ideas to Michelle.
  - iv. DLA committed to professional development. Looking into providing additional opportunities this year including a Leadership Institute. Please send ideas to Michelle.
  - v. Open positions: VP/Conference Chair; Archives; Handbook and Bylaws; Conference Committee; Legislative Action. If you know of someone interested in one of these positions please contact Michelle or Cathay.
  - vi. Membership Form: Discussed proposed changes to membership form. Handout was distributed with options. Will present some options of membership software at next meeting in September and discuss funding.

- vii. Handbook changes: Electronic vote to adopt changes. More changes to come, but need to approve everything to-date in order to move forward. Please read the changes and be prepared to vote.
- b. Executive Director:
  - i. MLA/DLA 2017 Conference information.
    - 1. DLA has been doing a joint conference with MLA for 5 years. This past year, moving to the Hyatt in St. Michaels raised the price a bit and that was a concern for some attendees. What changes can be made to conference to benefit Delaware libraries/staff? Need to make sure attendees know this is a joint event. Issues that arose at first event have already been addressed for next year.
    - 2. 108 registrants from Delaware. Lower # from last year. Over 700 total registrants.
    - 3. Lani reached out to Sussex County library directors to see why their staff did not attend. Lack of interest/costs were main concerns. Suggested to reach out to more libraries to see why staff is not attending.
    - 4. Dr. Norman stated the conference should be self-supporting as far as expenditures/budget. Silent auction really helps. Conference not a big money maker for DLA but it increases awareness and provides professional development opportunities.
    - 5. Conference will be May 2-4, 2018 in St. Michaels, MD. Conference theme is "Evolve".
  - ii. IMLS is in good standing as of today.
  - iii. Dept. of State will vote on library finding in September: Library Standards Funding, Shared Statewide Collections, Library Technology and Infrastructure, Library Construction, Online Periodicals for Schools, and School Library Infrastructure, Staffing, and Services.
  - iv. Legislative Action Planning Committee: anyone interested can attend 08/29.
- c. Vice President/Conference Chair:
  - i. Conference updates:
    - 1. Conference committee meeting 07/27.
    - 2. Gathering ideas for workshops. Please send ideas to Cathay and Michelle.
- d. State Librarian:
  - i. July bill signing event went well and good turnout from all over state.
  - ii. Literacy initiative coming from Education department.
  - iii. Dept. of State wants to get legislators into libraries this fall to see what they are all about.
  - iv. Need a lot more events with more legislators in attendance.
- e. Treasurer:
  - i. Budget submitted prior to meeting.
  - ii. Reviewed budget and financials. Profit/loss not complete at time of meeting. Reports not finalized.
  - iii. Electronic membership forms might help increase membership.
  - iv. Suggestions: Raise scholarship amounts. We have the money and cannot use it for anything else. Get rid of scholarship plaque, which is an extra cost.
  - v. Cutting some costs will help pay for electronic membership system.
- f. Past President:
  - i. Need to discuss and vote on Handbook changes. Executive board can vote by email.

- g. ALA Councilor:
  - i. Provided some additional highlights from ALA 2017.
    1. Key issues: Fake news, guns in libraries, net neutrality.
    2. Commitment to Libraries Transform, Expert in the Library, and READ campaigns.
    3. Adopted new definitions of equity, diversity, and inclusion.
    4. Libraries are “responsible spaces” (this changed from safe spaces).
    5. Copyright law on federal level. “ALA opposes the efforts to alter the Librarian of Congress’ authority to appoint and oversee the work of the Register of Copyrights.”
    6. ALA supports librarians providing accurate information on climate change data.

#### **Division Reports:**

- a. PLD:
  - i. Report submitted in advance.
  - ii. Launched Passport Program. Have until April 30<sup>th</sup>, 2018 to win \$100.00 amazon gift card or DLA membership.
  - iii. Workshop 10/19/2018; theme “Did you know?” highlighting resources available.
- b. CRLD
  - i. Had a spring event at Hagley Museum. Event was well attended.
- c. DASL
  - i. Working on advocacy with local legislators.
- d. YSD
  - i. Report submitted in advance
  - ii. Working on welcome email for new members
  - iii. Exploring hosting a professional development day; surveying members and building a framework for event.

#### **Committee Reports:**

- a. Membership:
  - i. 252 members as of July 3<sup>rd</sup>, 2017.
- b. Publications/Bulletin:
  - i. Report submitted in advance.
  - ii. Would like publication issued three times a year.
  - iii. Last Call for fall bulletin will be September 1.
  - iv. Division Presidents are asked to contribute to publication by September 1.
  - v. Publication to listserv by September 15.
- c. Friends of Delaware Libraries
  - i. Report submitted in advance

Motion to adjourn; approved - Joel Rudnick, second by Rachel West.

Meeting adjourned 5:56pm

Next meeting September 21, 2017. Dover Public Library.