

**Delaware Library Association Executive Board
Thursday November 16th, 2016
McGlynn's Restaurant, Dover, DE.**

Presiding Officer: Laurel Ferris, DLA President

Minutes Taken by: Adrienne Johnson, DLA Secretary

Members in Attendance:

Laurel Ferris, DLA President

Cathay Keough, DLA Executive Director

Michelle Hughes, DLA Vice President and Chair Conference Committee

Beth Borene, DLA Past President

Ed Goyda, DLA Treasurer

Hannah Lee, ALA Councilor

Sara Zimmerman, Chair Handbook and Bylaws Committee

Katryna Cera-Proulx – YSD President

Julie Brewer –Jobs Webpage Committee

Sara Thomas, Chair Membership & Website Committee

Barbara Keeseey

Andrew Zimmerman

Meeting called to order at 4:38 pm

Officer Reports:

a. DLA President:

- i. Indicated business meeting would be short since we were here to honor Hannah Lee and Ed Goyda for their many years of service to DLA. The President thanked Ed and Hannah for their hard work and commitment to the organization and wished them well in their new positions and future endeavors.

ii.

b. Executive Director:

- i. ALA Councilor Nominee: One potential candidate. Hannah forwarded the resume to the board for review. One concern was to determine if she could serve as Councilor and on DASL at the same time. Will confirm there is not a conflict with holding both positions.
- ii. Went to conference planning meeting this past week in MD.
 1. Keynote speakers are a big draw.
 2. Conference website is about 70-80% complete. Will provide a much better user experience for conference goers and planners.
 3. Money in the budget to purchase DLA branded pens this year.
 4. DLA has contributed to sponsoring the on-site brochure for the conference this year.
 5. Need one more representative from DLA to serve as a reviewer for the poster sessions.

- c. Vice President/Conference Chair:
 - i. Conference updates:
 - 1. Speaker forms are in.
 - 2. DLA hosting many great workshops this year.
 - 3. AV forms are due next along with paperwork wrap-ups.
 - 4. A seal has been designed for certificates. Seal is the DLA logo with our mission.
 - ii. Grants update:
 - 1. Asked for volunteers to serve as grant review panelists. Seven people expressed interest with representation from all three counties.
 - 2. No formal guidelines for reviewing grant requests at this point. Michelle will meet with the panelists to create guidelines. The proposed guidelines will be presented to the Board for approval.

- d. Treasurer:
 - i. PayPal form not up and running just yet. Someone from DDL will be helping with the form. In the meantime, it was suggested to use Google Docs for the membership applications until PayPal is up and running.
 - ii. Compared to last year's numbers, membership revenue is down 1300.00.

- e. ALA Councilor:

Division Reports:

YSD, PLD, and Friends Divisions submitted reports prior to meeting.

Committee Reports:

- a. Legislative Action:
 - i. Leg Day has been changed from April 4th to March 28th, 2017.
 - ii. Cathay will send out a "Save the Date" for the event.
- b. Membership:
 - i. Sara is designing an electronic membership card. It will be similar to ALA's electronic membership card. Will be sent to new/renewing members by email. Members can download and print out their membership card if interested.

Miscellaneous:

Following the business items, there was a discussion regarding the current political environment and how libraries can be involved. What can we do professionally to help our members and the public? Are libraries neutral? Are libraries safe? As curators of information, how do we control the spread of misinformation - particularly on social media? These are important professional issues and the conversation must keep going.

Meeting adjourned 6:04pm

Next meeting January 19, 2017.