

ALA Councilor Report, submitted by Hannah Lee

Archives Committee Report, submitted by Sarena Fletcher

Bylaws and Handbook, submitted by Jon Jeffrey

The following amendments to the DLA Handbook were approved by the Executive Board at recently held DLA Board meetings and are ready for membership voting session(s) for acceptance and inclusion in the Handbook. Note: Amendments to the **Bylaws** section of the Delaware Library Association contained in the DLA Handbook, pages 2-8, require an affirmative vote of a quorum of the members at two consecutive voting sessions, one of which must be a general meeting. Amendments to the **handbook** section, starting page 9, which interpret the bylaws, shall be approved by an affirmative vote of a quorum of the members in a voting session, which may be a general or special meeting or a special voting session.

Key amendments are designated by a 

The amendments below are listed separately under Bylaws and handbook sections.

1. Bylaws

- Proposed amendment for inclusion of Friends of Delaware Libraries in Article III, Governance, Part B. Executive Board, Sec. 4., page 5.

Existing:

Sec. 4. The Executive Board may invite representatives of agencies or organizations having purposes similar to those of the Association to be non-voting members of the Executive Board, e.g., the Delaware State Librarian.

Proposed revision with added sentence: Sec. 4., page 5.

The Executive Board may invite representatives of agencies or organizations having purposes similar to those of the Association to be non-voting members of the Executive Board. **Such positions may include the Delaware State Librarian and a representative of the Friends of Delaware Libraries.**


-  Proposed amendment to replace the existing Article III, Governance, Part B. Executive Board, Sec. 5 statement on page 5.

Existing:

Sec. 5. No person shall hold more than one position, either voting or non-voting, on the Executive Board at one time.

Proposed:

A member shall hold only one voting position but may hold a non-voting position simultaneously, at the Board's discretion. A non-voting Board member may hold more than one non-voting position, at the Board's discretion.

-  Proposed amendment under : Article III, Governance, Part B. Executive Board as a new section 6 on page 5 (change existing numbering of Secs. 6-8).
A voting member of the Board holding a committee position shall recuse him/herself from voting if there is a potential conflict of interest.

- Proposed amendment under Article III, Governance, Part B. Executive Board, Sec. 7 (renumbered Sec. 8) to insert “**voting**” between “the” and “members.”

Existing:

Sec. 7. A majority of the members of the Executive Board shall constitute a quorum.

Proposed:

A majority of the **voting** members of the Executive Board shall constitute a quorum.

- Proposed amendment under Article I, Part C. Chapter Status, Sec. 3 page 2.

Delete: **The Councilor shall submit Association Bylaws amendments to ALA.**

2. handbook

-  Proposed amendment to add under Duties of Officers and Executive Board of the Association, Executive Board, page 12.

Existing:

The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs are non-voting members of the Executive Board.

Proposed:

The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs are non-voting members of the Executive Board.

Appointed representatives of agencies or organizations having purposes similar to those of the Association are non-voting members of the Executive Board.

- Proposed amendment under: Duties of Officers and Executive Board of the Association, Executive Board, page 12. Insert “**and the Executive Director**” between “Committee chairs” and “are non-voting members of the Executive Board.”

Existing:

The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs are non-voting members of the Executive Board.

Proposed:

The Executive Board is the managing board of the Association. Members consist of the officers of the Association, the immediate past president, the division presidents, and the ALA Councilor. Committee chairs **and the Executive Director** are non-voting members of the Executive Board.

- Proposed amendment under Handbook and Bylaws Committee (Special) Duties #2, page 15.

Delete: **To secure ALA approval of any revision or amendments of the Bylaws through the ALA councilor.**

Membership Report by Sara Thomas

Since our meeting in February, we have had 9 members join or renew. We now have a total of 226 DLA members.

Conference Planning Report, submitted by Beth Borene

We are looking for volunteers to help at the various tables throughout conference. Sign up is online – and an email was sent to the DLA listserv. <http://bit.ly/mladla-volunteer>

Our Wednesday evening get together is set – the upstairs lounge at the Globe Restaurant and Bar in Berlin, MD is reserved for us for the evening. Registration is limited to around 25 people. Hors d'oeuvres and drinks are sponsored by Gale Cengage. Those who like may purchase dinner as well. Online registration will be appearing soon. Thank you to Cathay, for setting this up – and to Susan Upole for suggesting it!

As of the last joint conference meeting on March 19, there were 15 people signed up for DLA's pre-conference on privacy in libraries. The registration numbers for the regular sessions were not available at the meeting.

They are still collecting prizes for the PubQuiz. If you have any leftover summer reading or other small prizes or ARCs, you can send them to Beth Borene at Bear Library – or bring them to conference.

All the print brochures but those to school librarians have now been delivered. Beth still has some extras – as does Cathay, who will bring hers to the DLA board meeting. As of March 19, 492 people were registered for conference. People may still register – though at a slightly higher price - either online or by mail.

MLA is putting together an orientation session for Thursday morning. They are hoping to have a 5 minute speech each from the MLA and DLA presidents – and then a quick ice breaker to get some new attendees acquainted with the benefits of conference – and library associations. This is mainly geared toward new conference attendees. Division heads and committee chairs from both MLA and DLA have been invited as well.

There are now 24 vendors, possibly 25. I will have an updated count on the silent auction donations as well. As of this submission, to my knowledge, we are at 10 from Delaware.

The DLA conference program hosts will be sending out info packets to our speakers within the next month to help them prepare for their sessions: a PowerPoint template, presentation tips, info about signing in to the hotel and the conference will be included.

Poster presentations have been finalized. One Delaware poster will be displayed: “Establishing and maintaining an archives and special collections department in an academic library” from Emily Cottle at DE State University. There was some confusion in the directions for submitting an abstract – these will be revised for next year.

The Networking Uncommons will be in Suite 317. Maximum capacity is 40 in chairs, 20 at tables. There will be an online sign up from April 7 – May 6 for time slots. At conference the sign up will switch to a paper list.

Treasurer Report, submitted by Ed Goyda

Refer to attached reports.

Scholarship Committee, submitted by Elaine Fike

State Friends, submitted by Kay Bowes

The Friends of Delaware Libraries have been actively advocating for libraries by attending sessions of the Delaware Joint Finance Committee hearings on the budget for FY2015. Goodies were given to committee members to make them aware that Delaware libraries need to have increased the State Standards Funding for FY2015. Some members will be attending the Delaware Legislative Day Sessions, the DLA/MLA Conference in May, as well as National Legislative Day in Washington, D.C. The organization will hold its annual meeting at the June Delaware Library Town Meeting.

College & Research Libraries Division, submitted by Sarah Katz

Delaware Association of School Librarians, submitted by Jen Delgado

Jen Delgado, President, is meeting with Shelley Rouser from the Department of Education on March 26th. Nothing further to report.

Public Library Division, submitted by Susan Upole

PLD Executive Board met prior to the DLA Executive Board meeting on February 20. Susan Upole, Michelle Hughes, and Rose Harrison were present.

Planning a program has proved to be a challenge. We may present an event for PLD and other DLA members during the Annual Conference, on Wednesday evening, after the All Conference reception and discussed possibilities. Susan will speak with Beth Borene and Cathay Keough about the possible PLD informal event.

Youth Services Division, submitted by Barbara Keesey

Youth Services Division Meeting & Misc.

The YSD members, as well as, other children/teen public librarians met at the Delaware Division of Libraries on March 7, 2014 for our winter meeting.

YSD President, Barbara Keesey-Appoquinimink Community Library opened the meeting reminding attendees to renew or apply to become a member of DLA and to also become members of the DLA listserv and Children's listserv.

YSD Officer Positions:

At the end of the YSD meeting on May 9, 2014, Barbara Keesey will become YSD Past President, Amy Abella will become YSD President and Lea Tomer will become YSD Vice President. The position of YSD Secretary/Treasurer will be open. A motion was made to open the floor to nominations for YSD Secretary/Treasurer. There were two nominations: Karen Quinn nominated Katryna Cera-Proulx from Corbit Calloway Library and Sherri Scott nominated Tameca Beckett from Laurel Library. YSD members were given further opportunity to nominate members via email by March 14th. There were no other nominations via email and Tameca Beckett withdrew her nomination due to her hectic schedule and duties. Since Katryna Cera-Proulx is now running unopposed she will be installed as Secretary/Treasurer at the May 9, 2014 meeting by a quorum vote.

Blue Hen Book Display Board

One of the recommendations made by Blue Hen Marketing Committee is to create a Blue Hen in-house display board for each public library, Kent and Sussex Bookmobiles and DDL. Barbara Keesey, Chair of the Blue Hen Marketing Committee, went to several businesses in NCC to get quotes for a stand-alone display board for the purpose of publicizing the Blue Hen Book Award. The Blue Hen image was created by Woodlawn Library staff artist Todd Miyashiro. A sample display board was made and presented at the winter meeting on March 7th. The members reviewed the quotes and voted to go with printing business, A Creative Edge, in Middletown, DE at a cost of \$68.00 per display board. Barbara Keesey has approached Kay Bowes, President of the Friends of Delaware Libraries, for assistance in funding this project and will be requesting funding assistance from the DLA Board at the meeting on March 27, 2014. Any remaining balance will be absorbed by each public library.

The marketing committee is in the process of creating a Facebook page for the Blue Hen Book Award, as well as, membership on Instagram, Twitter and the like. The next Blue Hen Marketing Committee meeting will be at the Dover Public Library on Friday, April 4 at 2pm.

Collaborative Summer Library Program (CSLP) Manual:

The summer reading program manual was reviewed by Secretary/Treasurer, Lea Tomer-Lewes Library, via a PowerPoint presentation. The Early Literacy and Children's theme is *Fizz, Boom, Read*; the Teen theme is *Spark a Reaction*; and the Adult theme is *Literary Elements*.

Other:

Sherri Scott-Georgetown Library, YSD Past President, gave a brief report on her participation in a NASA workshop to bring more science related programming activities to public libraries.

Bob Weatherall, DDL, conducted a presentation on Evanced Summer Reader to highlight the registration feature and how children can log in the hours they have read. It was emphasized that not every library is required to implement these features, but, at the very least, the registration module should be used as an option for any public library offering a summer reading program.

Dafne Carnright, Family Services Coordinator (Kent & Sussex) Autism Delaware, gave an in-depth presentation on Autism awareness and how the information can be implemented in library programming and customer service practice.

The next YSD meeting will be on Friday, May 9, 2014 convening at 8am.

The Fall YSD meeting will be at DDL on Friday, October 24, 2014.

Jobs Webpage, submitted by Julie Brewer

Melanie Dudley has expressed interested in being this committee and Julie is including her in correspondence.

Summary of Position Announcements on the DLA Jobs webpage
<http://www2.lib.udel.edu/dla/jobs.htm>
March 24, 2014

(No charge)

Year	Total Number of Positions Posted	Number of Positions from Institutional Members	Total Fees Invoiced	
2014	10	2	\$200	partial year thru 4/24/2014
2013	26	4	\$550	
2012	25	8	\$425	
2011	8	4	\$100	
2010	19	8	\$275	
2009	9	0	\$225	
2008	16	3	\$325	

Nominations, submitted by Suzanne Smith

Suzanne has had little response to my posting to the DLA listerv for possible nominations for VP/P-E. Suzanne is calling individuals which, thus far, has produced no viable candidates. I would welcome any suggestions or volunteers!!

Current Treasurer, Ed Goyda, has agreed to serve a second 2-year term. Hannah Lee, ALA Councilor, has also agreed to serve a second 3-year term. This does provide DLA with consistent and capable leadership in those positions.

State Librarian, submitted by Annie Norman

Online Periodicals for Schools: UDLib/SEARCH

UDLib/SEARCH is a successful partnership program between the State Department of Education and the University of Delaware Library which provides online periodicals and encyclopedias via the Web to all Delaware public high schools, middle schools, elementary schools, charter schools, and related training for teachers, librarians and administrators.

- **Over 1.1 million searches annually of UDLib/SEARCH databases** giving students and teachers access to thousands of articles in periodical and online encyclopedia databases. Use of databases continues to increase.
- **Delaware teacher training in using databases**
- **All students and teachers have access** at every computer in all Delaware public K-12 schools. Students, parents, teachers and administrators also have access at home via passwords.
- **Successful partnership funded since 1997** in the State Department of Education Budget as a K-12 Pass Through Block Grant to University of Delaware Library for funding and management of the program.
- **UDLib/SEARCH statewide licenses for databases provide great cost savings** to the state over individual school or district database licenses. The University of Delaware Library manages the

programs and utilizes experience with large scale library database licensing to secure lowest cost centralized statewide online subscriptions for public K-12 schools.

FY 2014 Allocation: \$604,400

FY 2015 Request: \$613,466

(1.5% increase requested to meet increased database renewal costs)

Library Standards Funding

***Libraries will get you through times of no money
better than money will get you through times of no libraries***

Anne Herbert

The Delaware Library Association seeks your continued support for the Library Standards/State Aid program. In times of economic hardship, library use increases as Delawareans turn to libraries for information, assistance, and internet access. New, larger libraries throughout the State are providing improved services but have increased operating costs. State Library Standards funds are an essential source of public library funding, used to purchase library materials, keep libraries open, and ensure ongoing evolution of library services.

FY2014 Appropriation: \$4,296,900

FY2015 request: \$5,300,000

Shared Statewide Library Collections

DLA seeks your support to restore and expand funding for shared library collections statewide to meet the demands of Delawareans for work, education, quality of life, and innovation. Statewide collaborative library collections enable cross-county efficiencies and economy of scale pricing for electronic and print materials such as ebooks, eaudiobooks, magazines, newspapers, employment practice tests, medical information, and more.

FY2014 Appropriation: \$350,000

FY2015 request: \$700,000

Library Technology & Infrastructure

The Delaware Division of Libraries provides the critical technology and infrastructure that enables the public libraries to function. By providing a shared catalog and the essential equipment and network, the statewide approach enables economy of scale pricing and supports Delaware's libraries to share collections. County governments continue to shift more and more library technology support to the state at the same time library services expand to include wireless, videoconferencing, and additional technologies as they evolve.

FY2014 Appropriation: \$635,000

FY2015 request: \$1,000,000

Online Periodicals for Schools

UDLib/SEARCH

The UDLib/SEARCH program provides online periodicals and encyclopedias to **all** of Delaware's public K-12 schools. The program also provides training for all teachers and school staff on-site, in their schools. Student use of academic databases is an important digital literacy and college and career readiness skill. This successful partnership between the University of Delaware Library and the Delaware Department of Education provides essential resources to Delaware's school children and their teachers in a cost effective manner.

FY2014 Appropriation: \$604,400

FY2015 Request: \$613,466

School Library Infrastructure, Staffing, and Services

The 2013 Annual Report of the Delaware School Libraries Council determined that school library services continue to deteriorate due to lack of statewide coordinated oversight for technology, collections, and Professional Development. The Council recommends a Statewide Master Plan for School Libraries be conducted. Quality school library services are needed to support the Race to the Top initiatives and the Common Core Standards and to enable students to achieve their highest level of academic achievement to better demonstrate learning and growth as they prepare for college and career readiness in the 21st century.

FY2015 Request: \$250,000

Librarian/Archivist Scholarship Program

The Delaware Library Association also requests continued support for the education of new librarians. Delaware's libraries, both public and school libraries, are coping with a shortage of trained librarians. This scholarship/loan program has increased the number of qualified librarians with a Master's Degree in Library Science significantly. Several are now serving in leadership positions in Delaware libraries. Thank you for expanding the program so that funds not used for Master's degrees can be used to support full time staff in libraries to complete Bachelor's degree programs, as the on ramp to the Master's Degree program.

FY2014 Appropriation: \$275,000

FY2015 Request: \$275,000

Library Construction

The Delaware Library Association concurs and supports the construction recommendations established in September 2013 by the Delaware Council On Libraries for the following libraries. This list is presented in priority order based on the status of the projects in September; timelines for the projects are subject to change.

1. Lewes Public Library, Sussex County

FY2015 request: \$4,000,000

Funds to purchase land and build a new 30,000 square foot Regional Library to replace the existing facility. The State has appropriated \$1,750,000 to date.

2. Delmar Public Library, Sussex County

FY2015 request: \$1,150,000

Funds to expand and renovate the current building, increasing the size from 5,000 to 15,000 square feet. The State has appropriated \$850,000 to date.

3. Rt 9/13 Community Library (Garfield Park), New Castle County

FY2015 request: \$2,826,000

Funds to build a 15,000 to 17,000 square foot Community Library to serve the neighborhoods surrounding Garfield Park.

4. Harrington Public Library, Kent County

FY2015 request: \$1,000,000

Funds to purchase land for a new 10,000 to 15,000 square foot community library.

Total Request for FY2015: \$8,976,000