



Approved on January 21, 2016

Delaware Library Association Executive Board  
Thursday, November 19, 2015  
Dover Public Library, Dover, DE

Presiding Officer: Laurel Ferris, DLA President

Minutes Taken by: Jessica R. Olin, DLA Secretary

Members in Attendance:

Jessica Olin, DLA Secretary

Sara Thomas, Chair Membership Committee & Chair Website Committee

Melissa Jones, CRLD President

Laurel Ferris, DLA President

Beth Borene, DLA immediate past president

Lea Rosell, YSD President

Josias Bartram, PLD Vice President

Kay Bowes, Friends of Delaware Libraries

Molly Olney-Zide, Chair Scholarships, Awards, & Citations Committee (also webteam)

Beth Kloetzer, DLA Vice President

Annie Normal, State Librarian

Cathay Keough, DLA Executive Director

Kevin Swed, Chair Legislative Action Committee (online)

Hannah Lee, ALA Counselor (online)

Jen Delgado, DASL President (online)

Ed Goyda, DLA Treasurer (online)

Meeting started at 4:12 pm.

The group voted to accept the minutes.

#### Officer Reports:

- a. State Librarian:
  - i. Dr. Norman presented DLA budget initiatives. Not much is changed from previous years. Jessica Olin proposed we vote to accept the budget and the motion passed unanimously.
  - ii. Dr. Norman also brought up a possible nomination for an award (Distinguished Service Award).
- b. President: Laurel asked if any of the officers had anything to add to the reports they had submitted prior to the meeting. Nobody present brought up anything.
- c. Vice-President:
  - i. MLA/DLA annual update:
    - 1. Workshops have been selected for the annual conference.
    - 2. Preconference has been selected as well.
    - 3. Spoke about how to start conversations/share ideas beyond the typical presentation schedule. The uncommons space is a good option for those who missed the deadline. This would also be a good option for divisions who want more time than is on the schedule.
    - 4. VP of PLD chimed in a bit, adding more detail about the conference.
- d. Treasurer: Did not add anything, but wanted to highlight that membership receipts have come back in line with where we were last year. (Beth Borene motioned to accept the budget report; Jessica Olin seconded. The motioned passed unanimously.)
- e. Past President: no report.
- f. ALA Councilor: no report.
- g. Executive Director:
  - i. Shared information about DLA/MLA:
    - 1. Early bird price is available until mid-march
    - 2. Going to rearrange some things on the schedule so the awards presentation won't interfere with our speaker (and vice versa).
    - 3. There is a marketing plan for the conference in the works.
    - 4. Silent auction was discussed. (Would like every division and - if possible - every library represented in the offerings.)

#### Division Reports:

- a. CRLD: no report.
- b. DASL: nothing to add to report submitted in advance of meeting.
- c. PLD: Shared information about a mid-winter conference for the division, to be held at Dover Public Library.

- d. YSD: nothing to add to report submitted in advance of meeting.

Committee Reports:

- a. Archives: no one present.
- b. Handbook & Bylaws: Report sent prior to meeting.
- c. Intellectual Freedom: no one present.
- d. Legislative Action: no report.
- e. Jobs Webpage: report sent prior to meeting.
- f. Membership:
  - i. Had just received a bunch of new membership applications/renewals.
  - ii. Lea Rosell also spoke during this report. She mentioned an idea about sending welcome packets to new librarians/library staff around the state when they are hired.
- g. Nominating: no one present (nothing to report, as per the collected reports sent ahead of time).
- h. Conference: See notes above, under Executive Director.
- i. Publications: no one present.
- j. PR: (vacant)
- k. Scholarships/Awards:
  - i. Time was spent clarifying rules for awards and scholarship nominations. We also discussed dates and how to handle things moving forward.
  - ii. We also got an update on the applicant pool.
- l. State Friends: See details under New Business below.
- m. Website: nothing added to the report that was submitted ahead of time.

New Business:

- a. Friends of Delaware Libraries:
  - a. Kay Bowes presented a petition (with 29 signatures) to have Friends of Delaware Libraries become an official interest group under the DLA.
  - b. There was discussion about what the group will do (recruitment; planning; eventually a session at the conference.)
  - c. Lea Rosell motioned to adopt the friends and trustees special interest group. Beth Borene seconded. Motion passed.
- b. Long Range Planning Committee:
  - a. Laurel Ferris brought the committee up. It is mentioned in the handbook, but has been out of practice. She also discussed where this idea originated. She wants to see it reformed.
  - b. Beth Borene spoke to the idea as well.

- c. Melissa Jones made the formal motion to reinstate this committee. Beth Kloezer seconded. The motion passed.
- c. There was a brief discussion of term limits for officers. This idea will be discussed by the long range planning committee.
- d. Privacy issues with regards to the DLA website was discussed at length. There were some proposed changes to the website that had prompted the discussion, but the group decided against the need for the changes and therefore privacy issues weren't a concern anymore.
- e. Social Events:
  - a. A brief review of the Fall Event was given (it went very well).
  - b. We also had an extended discussion of what kind of event to have for the Spring. (The discussion focused on a bus trip to the Library of Congress.) Help is definitely requested. The event was tentatively planned for 3/19/16.

Beth Borene called for an adjournment of the meeting at 5:53 and Lea Rosell second it. The motion passed.

Meeting ended at 5:53 pm.