

Start at 50:00

Delaware Library Association Executive Board

Thursday, January 21, 2016

Dover Public Library, Dover, DE

Presiding Officer: Laurel Ferris, DLA President

Minutes Taken by: Jessica R. Olin, DLA Secretary

Members in Attendance:

Jessica Olin, DLA Secretary

Barbara Keesey, YSD Past President

Sara Thomas, Chair Membership Committee & Chair Website Committee

Melissa Jones, CRLD President

Laurel Ferris, DLA President

Beth Borene, DLA Past President

Lea Rosell, YSD President (online)

Kay Bowes, Friends of Delaware Libraries

Beth Kloetzer, DLA Vice President (online)

Cathay Keough, DLA Executive Director

Kevin Swed, Chair Legislative Action Committee

Hannah Lee, ALA Counselor

Rose Harrison, PLD President

Meeting started at 4:01 pm.

The group voted to accept the minutes. (Beth Borene motioned; Barbara Keesey seconded.)

Officer Reports:

- a. State Librarian: Not present.
- b. President: See under new business.
- c. Vice-President: Was not present.
- d. Treasurer: Was unable to attend due to illness.
- e. Past President: See under new business.
- f. ALA Councilor: Hannah Lee highlighted important points of the report she had submitted previously. Ms. Lee spoke about having a good experience speaking with other state councilors at the American Library Association's Midwinter Conference.
- g. Executive Director:

- i. Cathay Keough spoke about her experience ALA Midwinter.
- ii. She specifically the Library Freedom Project.
- iii. More under new business.

Division Reports:

- a. CRLD: no report.
- b. DASL: no report.
- c. PLD: no report.
- d. YSD: report submitted ahead of time.

Committee Reports:

- a. Archives: no one present.
- b. Handbook & Bylaws: no report.
- c. Intellectual Freedom: no report.
- d. Legislative Action:
 - i. Kevin Swed shared some of the specifics that have been planned. Further details will follow.
 - ii. A date has been picked: 4/12/16.
- e. Jobs Webpage: report submitted ahead of time.
- f. Membership: report submitted ahead of time.
- g. Nominating: see under new business.
- h. Conference: see under new business.
- i. Publications: no one present.
- j. PR: (vacant)
- k. Scholarships/Awards: report submitted ahead of time.
- l. State Friends: Kay Bowes had to leave early, but Barbara Keesey asked for clarification about whether or not we need to do anything with the handbook or bylaws since this group is officially an interest group now. Research needs to be done.
- m. Website: report submitted ahead of time.

New Business:

- a. Spring Event:
 - a. Laurel Ferris shared research she had done into the costs of renting a coach.
 - b. There was some discussion about possibly sharing costs with DLA, which was mostly put aside (considering the costs of the Fall event).
 - c. There was a bit of talk about opening this event to non-DLA members to make sure we have enough attendees to cover the costs of renting the coach.

- d. There was a lot of talk about how attractive this kind of trip would be, and other ways to appeal to the membership.
- e. We also discussed logistics (collecting money, parking, etc.).
- b. Nominations for 2016-2017 officer positions were discussed.
 - a. Some specifics were mentioned:
 - i. Handbook Committee
 - ii. Secretary (because Jessica Olin has expressed interest in moving into the PR Committee chair position)
 - iii. Archivist
 - b. Notification will be sent out to the membership soon.
 - c. The group also discussed a need for mentorship with regards to people taking on new positions, especially leadership positions. (Something for the Long Range Planning Committee to take on?)
- c. Long Range Planning Committee:
 - a. This ad hoc group asked to become a standing committee. Jessica Olin made a motion; Barbara Keesey seconded; the motion passed.
 - b. There was extensive discussion about changing/updating rolls of the members of the executive committee. We worked on wording, discussed merits of specific changes, and made further suggestions.
 - c. We will revisit these changes and the rest of the roles we didn't discuss during the course of the meeting at the next executive committee meeting.
- d. Silent Auction:
 - a. The deadline to get donations in is a week before the conference.
 - b. If people are not planning to bring the items to the conference, please send them to the appropriate person via the courier system. (Michelle Feigin for most people, and Jen Delgado for DASL members who don't have access to the courier system.)
- e. MLA/DLA Annual Conference:
 - a. Cathay Keough shared details from the most recent planning committee.
 - b. We spoke about poster sessions and the request from MLA people to have DLA representation on the selection committee.

Barbara Keesey called for an adjournment of the meeting at 6:03 and Kevin Swed second it. The motion passed.

Meeting ended at 6:03 pm.