

Delaware Library Association

Annual Business Meeting

MLA/DLA Annual Conference

St Michaels, Maryland

Friday May 6<sup>th</sup>, 2017

Presiding Officer: Michelle Hughes, DLA President

Minutes Taken by: Adrienne Johnson, DLA Secretary

Meeting started at 8:00 am

Report from Laurel Ferris, DLA Immediate Past President:

1. General Business:
  - a. Membership: fall 2016 drive was successful; some updates to membership included the electronic membership card, listserv for DLA members only, and new member welcome packets.
  - b. Long Range Planning Committee has been steadily working on goals set in the 2015 Strategic Plan.
  - c. Advocacy: Successful Legislative Day in March 2017 and Town Hall meeting in October 2016.
2. Laurel expressed her thanks and pleasure as being able to serve as President for the past two years. She thanked following individuals for their work and support this past year:
  - a. Hannah Lee – former ALA Councilor. Lauren Wallace was welcomed as incoming ALA Councilor.
  - b. Joel Rudnick as the new DLA Treasurer.
  - c. Cathay Keough – a true champion for the organization.
  - d. Annie Norman – for her dedication and support.
  - e. Beth Borene – for her leadership and for chairing the Long Range Planning committee.
  - f. Michelle Hughes – incoming DLA president – for her work on the conference, innovative ideas, and for implementing the new grant program.

Report from Executive Director – Cathay Keough:

1. Cathay thanked Laurel for her service.
2. General Business:
  - a. DLA has opportunities for professional development. Great opportunity to develop as a leader.
  - b. Noticed more involvement and participation in this organization this past year.
  - c. Many exciting plans for next year. Please submit any ideas for workshops or programs.
  - d. Passed the gavel to Michelle Hughes as incoming president.

Report from incoming president, Michelle Hughes:

1. Michelle thanked Laurel and Cathay for working with her this past year and for serving as great leadership examples.
2. Michelle provided a brief biography about herself and how she came to be a librarian and what led her to join DLA.
3. Pointed out the benefits of being a DLA member: professional development, making connections and relationships, and common goals.
4. General Business:
  - a. Available Committee opportunities: Archives, Handbook and Bylaws, Legislative Action, Publications, and DLA Bulletin. Please contact a board member if interested.
  - b. Grant Program: will launch at end of May 2017. Information will be posted on the website.
  - c. 2017 election results: President: Michelle Hughes; Vice President/Conference Chair: Lani Hahn; Treasurer: Joel Rudnick; Secretary: Adrienne Johnson; ALA Councilor: Lauren Wallace; Past President: Laurel Ferris.

Meeting adjourned 8:18 am.

Awards ceremony followed the business meeting. Please see the following link for all of this year's exceptional award recipients <http://dla.lib.de.us/awards-citations/>

Public Library Division Report  
Delaware Library Association Board Meeting  
July 20<sup>th</sup>, 2017

The PLD met on May 12<sup>th</sup> at the MLA/DLA Conference.

- 25 members attended the meeting
- Officers were introduced
- Passport Program
  - Winners were announced
  - Based on member feedback, Passport Program will begin July 1 and end April 30, 2018.
- Workshop discussion
  - Topics offered included continuing education, innovation, immigration and access to justice.
- MLA/DLA Conference
  - Topics offered included HR, access to justice, resources for immigrants and incarcerated individuals.

The PLD met on June 27<sup>th</sup> at the Dover Public Library

Discussion included:

- Passport rollout, flyer attached
- Annual Workshop
  - Set Date, October 19<sup>th</sup> and theme “Did You Know...”
- Spring social event
  - Investigating Paint Night
- MLA/DLA Conference

Next meeting via conference call, August 2<sup>nd</sup> at 2:00.

## DLA Bulletin Committee report

### Suggested DLA Bulletin timeline

Fall 2017 - Drop date: 9/15/2017

8/4/17            email goes out to listserv asking for articles / pictures for bulletin

8/11/17          email goes out to division president, executive director, VP, and president

9/1/17            last call email to listserv

9/8/17            last date to receive articles and news bits

### Image specification

Images at least 1280 x 960

## Friends report

At the MLA/DLA Conference, the Friends of Delaware Libraries co-sponsored a pre-conference, with Michael Kumer in “Catalytic Conversations” as well as a workshop on advocacy for Friends and Trustees. They are working on a decision of what to provide for the 2018 conference. They are also preparing to begin meetings with county Library Advisory Boards, as well as Friends and Trustee groups to present the advocacy plan, “Make Our Voices Heard” in the fall.

# Delaware Library Association

## Youth Services Division Report

April to July 2017

### Summer Reading

Summer reading is in full swing! Beanstack is being used statewide as a platform for patrons to keep track of their reading themselves, or/and for librarians to use and keep track. Many libraries planned fantastic programs for their patrons. This includes but is by far not limited to; Makersfest kickoff (Dover), Terrific STREAM Tuesday Series (CCML), Library Garden, (Selbyville) and more!

### Teacher Card Initiative

We had a great first year for official teacher cards. Below is final report from Julie Kirk, Director of New Castle County. I agree with her final thoughts of proceeding with the program and continuing the teacher card. All I would add, would be coming up with some ideas for advertising the card more.

#### Educator Card Pilot Final Report

Total cards created	383
Total cards used	137
Percent cards used	36%
Total cards created not including Laurel**	166
Total cards used not including Laurel	111*
Percent cards used not including Laurel	67%

\*8 of the unused cards had Last Activity in June which I interpreted as being issued then. I know the one unused from NC was issued in June.

\*\*Laurel went to the school and created cards for every teacher. Most did not use the card. This method of offering the card, while good in theory, was a lot of work for little results in usage. Their numbers skews the final stats.

Blocked users	10
Delinquent users	2 (not sure why they have fines)
Percent active users blocked or delinquent	9%
Lost items	6
Claim returned	1
Overdue items	14 with due dates all in June and July 2017

This was sent to Lisa Frank at Brandywine.

*Hi Lisa,*

*Earlier this year you helped me apply for an educator's card, which has been of huge benefit to my low-income homeschooling family. We have been so grateful for the unlimited multi-media checkouts and ability to place as many holds as we need. My daughter adores astrophysics, world history, and geology and she has found tons of books, audiobooks, DVDs, and even educational music in the library catalog. (Do you know any other kindergarteners who ASK to learn about gravity waves and Hawking radiation?)*

*On our last visit, one of the librarians mentioned that there is some uncertainty as to whether the program will be continuing. I hope that it does continue, as it was really helpful for us. If there is anything we can do (like write a letter about our experience or reach out to the committee/person/board making these decisions), please let me know.*

*Thank you again for your help.*

*Rebekah Rodriguez*

Also:

*Sara Thomas at New Castle also received cards made by the students of an EDUCATOR card user thanking her for getting them the books for their March Madness Battle of the Books.*

Overall, I feel the pilot was a success in that many users checked out well over 100 books throughout the year.

My recommendation is to continue the Educator Card which has helped many educators and students. I am still getting feedback that they don't all know about the availability of this card and would be interested in using the service. Anecdotally, many homeschoolers also are benefitting from this. I don't have numbers on how many are homeschool educators.

### **Blue Hen**

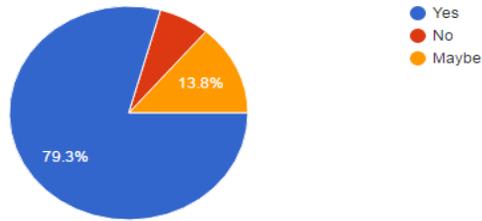
We are in the stage where books are being recommended and read. Attached to this report is an updated list of books and our committee. This stage also includes the nominations of graphic novel books for the first time. This was voted for and put into our guidelines for Blue Hen this past winter. Nominations will continue until December 31.

### **New**

The Youth Services Division decided at the DLA-MLA conference to plan, coordinate and initiate a "youth services professional workshop." We are in the midst for building the framework. We are hoping to maybe have something in place by next winter or spring (according to responses). Below are the results of a survey we sent out to professionals around the state asking their opinion on having a YSD Workshop. We are hopefully going to bring in a speaker for the workshop too.

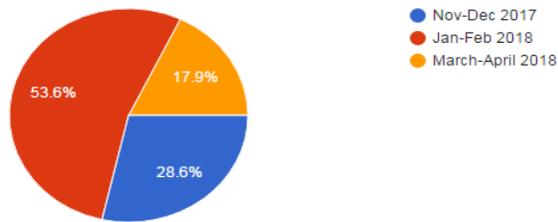
Would you be interested in attending a YSD Professional Development day?

29 responses



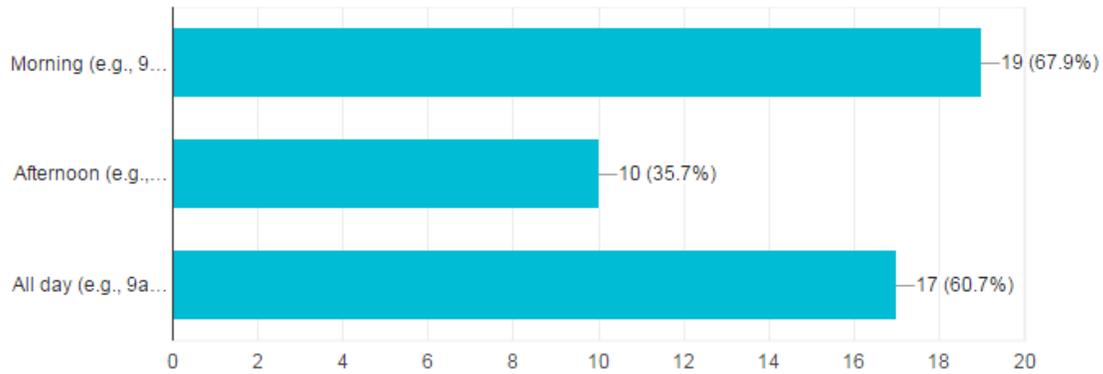
What time of year would you be likely to attend a YSD Professional Development Day?

28 responses



## What time of day would you be most likely to attend a YSD Professional Development Day?

28 responses



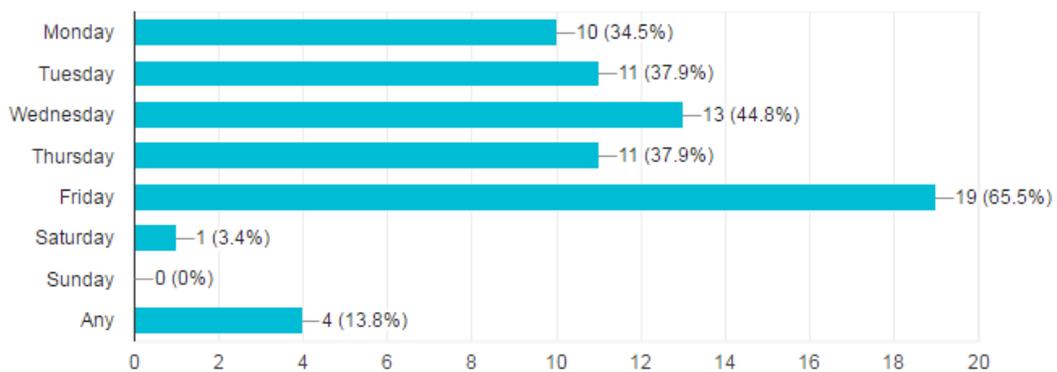
QUESTIONS

RESPONSES

29

## What day of the week would you be most likely to attend a YSD Professional Development Day?

29 responses



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Would you be willing to share / present an activity or subject matter at a YSD Professional Development Day?

24 responses

