

Delaware Library Association

Archives Committee Report for May 2018

Accomplishments

- After going through a box of miscellaneous DLA records, I was able to find some DLA Bulletins between the years, 1953-2008. The Bulletins are in great condition and will be going up on CONTENTdm in the near future.
- Some past DLA Conference packets have also been found. These packets are from the 1990s-2000s and include great information about the guest speakers and workshops that the DLA has hosted.
- The former Archives Chair has been able to provide a scanner and laptop to the committee, so significant history can continue to be scanned on to CONTENTdm and the DLA website, if need be.
- Some issues of "The Crab," which is the Maryland Library Association's publication, have been found among the DLA files. Although, this isn't particularly DLA's history, these records help define DLA's collaboration with MLA.
- A list of DLA's past executive boards (1934-2014) has been given to the Executive Director and the Website Committee to hopefully be displayed on the website and be fully accessible to DLA members.

Goals for the Year

- Scan and place more DLA Bulletins on to CONTENTdm, so DLA members can access past history.
- Correspond with DLA members, (particularly members of the Archives Committee) and see if they have any ideas on what the Archives Committee can do to better preserve DLA history.
- Help increase the membership of the DLA and the Archives Committee.
- Order archival supplies for paper and photo records.
- Continue to go through DLA records and recommend documents that can be featured on CONTENTdm, or possibly the DLA website.
- Continue to preserve DLA records by organizing the records, removing any metal fasteners or adhesives that could be damaging to the records, and maintain provenance for each set of records given to the DLA.

Proposed Expenses

Archival Folders: Box of 100 = \$7.99

Archival Boxes: Pack of 5 = \$19.99

Proposed Cost of Archival Supplies as of May 2018:

2/Boxes of Folders: \$15.98

1/Pack of Boxes: \$19.99

Total Cost: \$35.97