

Delaware Library Association

SILENT AUCTION DONATION FORM

Use for each donated basket or auctionable item.



Name: _____

Address: _____

Phone: _____ **Email:** _____

Donation (name/description and list of items – use back of sheet if needed):

Estimated Retail Value: \$ _____ (for bidding purposes only)

Mark One:

- 1. Item is enclosed. Check if yes: _____
- 2. Item will be delivered at the conference. Check if yes: _____
(If you are delivering this item yourself, please attach this form and deliver directly to the MLA/DLA Joint State Conference Office at the Hyatt located near the Conference Registration desk.)

Person responsible for delivery: _____

Phone: _____ Email: _____

Please return this form with the donation to:

DLA Silent Auction Coordinator Kay Bowes, Delaware Library Association c/o Delaware Division of Libraries
 121 Martin Luther King Jr. Blvd. North
 Dover, Delaware 19901
 Contact Silent Auction Chair
 Kay Bowes:
kaybowes@gmail.com

*Proceeds benefit continuing education programs for employees and advocates of Delaware libraries.
 Your support enriches our community. Thank you!*

The Delaware Library Association is a 501 c (3) tax-exempt organization. All items donated for the Silent Auction are tax deductible as allowed by law. The Internal Revenue Code prohibits our organization from placing a value on your donated gift. All items deemed appropriate for auction will be displayed at the conference and, unless otherwise indicated on this form, all donors will be acknowledged. Tax exempt ID: 51-6015317

Delaware Library Association email: dla@lib.de.us website: <https://dla.lib.de.us>