



**Delaware Library Association Executive Board  
Friday November 30, 2018  
Web Conference meeting**

**Presiding Officer:** Sarah Katz, DLA President

**Minutes Taken by:** Adrienne Johnson, DLA Secretary

**Members in Attendance:**

Sarah Katz – DLA President  
Alison Wessel – Vice-President/Conference Chair  
Cathay Keough – Executive Director  
Catherine Wimberley – PLD President  
Gregg McCullough – Handbook and Bylaws  
Joel Rudnick, DLA Treasurer  
Katie McDonough, Scholarships, Awards, Citations  
Lauren Wallace, ALA Councilor  
Terri Jones – Public Relations  
Adrienne Johnson – DLA Secretary

**Meeting called to order 3:00pm**

**Recording of meeting available [here](#).**

**Officer Reports:**

- a. DLA President:
  - i. President's Program: Dr. Denise Agosto: "Information Literacy and Libraries in the Age of Fake News," January 17<sup>th</sup> at 3pm. Save the Date and registration info will be out soon.
    1. Would like to track attendance. Using LibCal this year for registration.
    2. Discussion about how to register and possibly charge nominal fee for institutions/groups or non-members.
    3. DLA members (including institutional members) attend for free. Will encourage new membership in Save the Date invitation – incentive to join DLA.
- b. Executive Director:
  - i. Construction: No changes since previous discussion. Just need DLA approval. Will take official approval to Legislative Day.
  - ii. General Fund: Still pending/evolving. Amount might be less than what was originally requested. Will be presented and discussed at Library Town Meeting. After that, final draft will be presented to DLA Executive Board for a vote.

- iii. Motion to approve FY 2020 Capital Funding Request. 2<sup>nd</sup> by Joel. All voting members approved motion - no opposition/no abstention. Will follow up about Library General Standards and “One Ask”.
  - iv. Legislative Day:
    - 1. Legislative Action Committee Meeting December 10<sup>th</sup>.
    - 2. Assignments done for DLA representatives to schedule meetings for Leg. Day.
    - 3. Over all, planning is going well.
  - v. Web team in need of new Chair. Send referrals to Cathay. Will get job description for this role.
  - vi. Will need a replacement for Joel at the end of his term. Please reach out to Joel for more information about this position.
- c. Vice President/Conference Chair:
- i. Conference update
    - 1. Conference dates: May 1-3, 2019, Hyatt Regency, Cambridge, MD. Theme = “What if...”
    - 2. DLA 2 pre-conference workshops/11 regular workshops; Delaware speakers at MD ACRL workshop and two DE speakers at MD Ignite sessions. Also have a keynote speaker and film screening.
    - 3. Silent Auction - PLD offering support for gathering items and helping out at conference. Kay Bowes working with MLA Social Committee to make some changes.
      - 1. Still need help: calling for all divisions to gather items for silent auction.
    - 4. MLA still gathering information on MD Keynotes:
      - 1. Rabia Chaudry - Pakistani-American attorney, author and podcast host
      - 2. Patrick Lee – Chesapeake Think Tank
    - 5. More information on conference timeline/information available on [DLA website](#)
- d. Treasurer:
- i. Membership revenue: down appx. 23% from same time last year (equates to 25-30 members). August was poor month for membership. Month was appx \$700.00 short, while all other months comparable to previous year. Still concerned items may have been lost in mail. Will work with Sara (Membership Chair) to check details.
  - ii. Grants: Currently \$1500 in grants – good idea to up grant amount, but additional funds not currently available in budget. Will need to explore other areas for funds.
  - iii. Insurance: Directors and Officers insurance appx. \$700.00/year. Cathay would like to discuss this more with Chapter leaders at ALA mid-winter to get feedback on value/cost of this type of insurance. Joel/Cathay will collect more information and will revisit decision later.
  - iv. Spreadsheets: Divisions are using the spreadsheets for conference planning/budgeting. This is helpful.
- e. ALA Councilor:
- i. Spoke a bit about Engage platform ALA provides to Chapters to help reach legislators.

**Committees Reports:**

- a. Handbook & Bylaws:
  - i. Updates to DLA Handbook and Bylaws will start in coming weeks. Gregg will work in collaboration with Cathay. Cathay and Sarah thanked Gregg for his willingness to help.
- b. Scholarships, Awards, and Citations:
  - i. Sarah will send out confirmation that previous electronic vote approved scholarship amounts. Katie will send out emails regarding scholarships and awards, once notified of approval.

**Division & Group Reports:**

- a. PLD:
  - i. Fall workshop in October received great feedback. Many attendees commented it was “too short” and would prefer a full-day event. There will not be a spring program.

Meeting adjourned 3:48pm.