

DLA Executive Board Meeting Via Zoom Thursday, June 20, 2024

ATTENDING:

Scott Businsky - DLA President
Anne Hiller Clark – DLA Past President/Long Range Planning
Jaclyn Hale – DLA Treasurer
Beth Stevens – DLA Secretary
Kayla Abner – CRLD
Elizabeth Miller - PLD
Rachel West - YSD
Theresa Hessey - Archives
Kaitlyn Tanis – Webmaster/Communications
Catherine Wimberley – Legislative Action
Katie McDonough – Scholarships
Annie Norman – State Librarian

Welcome!

- Acknowledgements & Introductions
 - Attendees gave brief introductions as new DLA Executive Board Members arrive for their first meeting.

[2023-2024 Annual Reports](#)

Executive Board Vote

- [Statement on Gaza](https://docs.google.com/document/d/1r4ab7H6m7uPyl5pA-yVf3LdcEJMKXttlVaDK3tev7hl/edit) https://docs.google.com/document/d/1r4ab7H6m7uPyl5pA-yVf3LdcEJMKXttlVaDK3tev7hl/edit
 - Quorum was reached. Kayla moved to vote / Jaclyn seconded
 - Vote 5 in favor so statement passes.
 - This will get posted to the DLA website

Officer Reports

- President – Scott Businsky
 - Meeting minutes sent to DLA listserv as a whole and then posted to DLA website and given to Theresa for archives after they are approved
 - Conference went well. Next year will be in Ocean City MD
 - VP vacant, ALA Councilor (we do have a nominee currently), some committee chairs vacant.

- Listserv seemed to be spotty about messages getting through to all of the membership. Advise members to check spam and junk mail folders for missed emails.
- Sustainable library initiative – would like to continue those discussions we were having prior to conference. DDL and DLA can revisit this topic. Scott will send out email to board and others such as Sarena Deglin at DDL to find a meeting time.
- \$300 budget line for a president’s program. Scott’s wish list is to create branded swag and then sale of those items could come back into the DLA treasury (example Washington library system). Scott would like to create a committee to work on this and have the swag available to the public at large.
- Annual reports attached to agenda.
- VP / Conference Committee - Vacant
- Past-President / Long Range Planning – Anne Hiller Clark
 - Mentor / mentee program - Kaitlyn Tanis
 - <https://dla.lib.de.us/mentor-mentee-pilot-program/>
 - <https://forms.gle/LEdR7fvwkCZs7azd6>
 - Long range planning committee started this mentor/mentee pilot program. This would allow a mentor/mentee relationship across the state for staff.
 - Hope to launch this program this fall.
 - Currently seeking applications for those wanting to be mentors.
 - Anyone can be a mentor if they have worked a few years in libraries – it will be a more casually based relationship rather than formal.
 - Current committee are all the past presidents from each division.
 - <https://docs.google.com/document/d/14LNzEkKld3hmny56zNmqeEvctrkLnG70/edit?usp=sharing&oid=109472611091425727172&rtpof=true&sd=true>
 - Program will run October 2024 to June 2025
 - More emails will go out to seek mentors / mentees. Library directors may be asked to suggest staff for each role.
 - Hope to pair mentees with their mentors in September ahead of program start.
- Treasurer – Jaclyn Hale
 - DLA budget (see Jaclyn’s emailed report for details)
 - May income / expenses
 - Paid for our membership software (can hold up to 300 members)
- Secretary – Beth Stevens
- State Librarian – Annie Norman
 - DLC directors meeting today (6/20/24) and budget bill has been proposed, but Annie does not see an increase in the budget for meeting library

standards. It looks like libraries will see a decrease in state aid next year. The following year is of even more concern unless legislators do not include an increase for operating costs. All hands-on deck request to work on this in the coming year. HB 289 is waiting to be brought to the floor, but Annie did not see it on the agenda.

- DDL, DLA, Friends all organizations working towards getting more money from legislators. Annie requests everyone to be diplomatic when discussing intellectual freedom and other hot button issues when trying to secure funding for libraries overall.
- Construction – only one request from public libraries. DDL is the worse library facility in the nation. DDL would like to have their own building (out of the Archives) so they can have a space that functions more efficiently for them.
- Funding based on 40% population / 40% local spend for new library projects.
- Seaford Library is cutting back service to 4 days per week.
- ALA Councilor - Vacant

Division Reports (as applicable)

- CRLD – Kayla Abner (Pres)
 - First meeting in a few weeks
 - All positions are filled
- DASL
- PLD – Elizabeth Miller (Pres)
 - No updates. VP and Secretary positions filled.
- YSD – Rachel West (Pres)
 - Full board as well, First meeting July 25 at 2 p.m.

Committee Updates (as applicable)

- Archives – Theresa Hessey (chair)
- Communications – Kaitlyn Tanis (co-chair of Communications / DLA webmaster)
 - Send any website updates to Kaitlyn. There is a form on the DLA website to submit upcoming events. This is the best way and easiest way to alert staff for what needs to go on the website.
 - Kaitlyn needs at least a week to get new content up.
- Handbook and Bylaws
- Intellectual Freedom
- Legislative Action – Catherine Wimberley (chair)
 - Candidate survey (link in email) to be sent out in the next couple weeks. The candidates will have a month to respond (deadline July 29). Goal is to get results and publish them by August.

- Asks about school library staffing and access
 - Asks about LGBT, Racism, Puberty, Social Justice issues and what ages are appropriate
 - Asks about Right to Read stance
 - Also asks same types of questions for public libraries collections and access. And asks about funding for public libraries.
- Membership
 - Kathy's membership software updates (Membership Works)
 - See Scott's earlier email about the software.
 - Kathy has finished putting current members into the software (per Jaclyn)
 - Tested payment coordination with PayPal and that all works.
 - Roll out steps, policies and guidelines for access, etc. are going to be established soon.
 - Training incoming leadership on how the software works
- Nominating – Scott will issue a formal invite to Susan Elizabeth Cordle to fill this role.
- Scholarships and Awards – Katie McDonough
 - This is a quiet time of year.
 - The Ada Leigh Soles Scholarships are being reviewed now for the 2024/2025.
 - Applicants should know by July/August once state budget is passed.
- Social Justice
- DDL Community Engagement Grants
- DLA Bulletin (Kayla Abner) – will put out call for Bulletin content soon.

New Business

Unfinished Business

- Vacancies
- Records management software
- Membership software
- Proposal for Administrative Coordinator (Long Range Planning team)

Meeting adjourned at 4:08 p.m.

Next meeting - July 18th, 2024 at 3pm - ZOOM