

**DLA Executive Board Meeting Minutes**  
**Thursday, October 17 at 3:30 pm**

**Attendees:**

- Scott Businsky, DLA President
- Anne Hiller Clark, DLA Past President/Long Range Planning
- Jaclyn Hale, DLA Treasurer
- Samantha Garlock, CRLD Vice-President
- Rachel West, YSD President
- Theresa Hessey, Archives Committee
- Catherine Wimberley, Legislative Action Committee
- Susan Elizabeth Cordle, Nominating Committee
- Katie McDonough, Scholarships, Awards, Citations Committee
- Kay Bowes, Friends of Delaware Libraries

Meeting called to order at 3:34 pm.

No amendments for the minutes, minutes approved.

**Officer Reports:**

- President
  - The vote to have DLA sign the Freedom to Read Statement on the Unite Against Book Bans website was approved.
  - Catherine Wimberley will represent DLA at the ALA's Chapter Advocacy Workshop in Chicago in mid-December.
  - The ALA Chapter Report has been submitted. Scott will share the national results as soon as the report is released.
- VP / Conference Committee
  - While the position is vacant, Anne Hiller Clark & Scott Businsky shared the following conference updates:
    - The program proposal deadline has been extended to Friday, October 18
    - Sixteen proposals from DLA have been submitted; the committee expects at least one more.
    - The committee is still discussing DLA's keynote speaker.
    - The DLA conference team will meet on Wednesday, October 23.
- Past-President / Long Range Planning
  - The DLA Mentor program is underway. The first Mentee Cohort meeting will be on October 25 at 10:00 am (Mentees only).
- Treasurer
  - Revenue
    - \$375 - membership dues
    - \$.15 - interest
  - Expenses
    - \$43 - Postage
    - \$469.99 - Administrative costs (Quickbooks online/data migration)

- \$7.24 - PayPal fees
  - \$950.31 - DLA scholarship payments
  - \$4226.19 - Professional development books (purchased with remaining funds from DDL's FY 24 grant.
- DDL FY 24 grant - The funds have been spent down. Once the professional development books are processed, individuals can borrow them. Jaclyn has drafted a budget report for the grant. Once DLA officers approve it, the report will be submitted to the state.
- ALA Councilor - Vacant

### **Division reports:**

- CRLD:
  - The division has been focused on developing conference programs. Two have been submitted so far, and another two may be forthcoming.
  - CRLD's January program is set; the division will begin marketing it next month.
- DASL - Not present
- PLD submitted the following written report:
  - The president's program, *Building a Joy-Centric Library*, was held on October 10 and was well received.
  - Conference planning is ongoing, but the division has submitted at least one preconference proposal.
- YSD:
  - The Executive Board met on October 3.
  - The Blue Hen Book Award Committees are now full, and book nominations are still being accepted.
  - A statewide meeting will be held on October 24 in Dover.

### **Committee Reports**

- Archives:
  - Still reviewing the external hard drive and working with Kaitlyn Tanis to move items off the website.
- Communications:
  - No website/bulletin updates.
  - Social Media - The Hagley Museum received a DLA Community Engagement Grant, which they used to develop [Hagley Unboxed](#). In November, Hagley will host weekly board game nights, where participants play reproduction versions of historical games in Hagley's archives. The Hagley Museum asked DLA to cohost the event on social media, which the committee has agreed to.
- Intellectual Freedom:
  - The Chair was absent, but Scott Businsky highlighted Citizen Review Panels appearing in other states, including MD and TX. Suggested DLA monitor issue and impacts.
- Legislative Action Committee:

- The Committee is creating a Legislative Briefing Book, approximately 7-10 pages, including a one-page executive summary. The book will serve as a reference for legislators, highlighting libraries' use of state and local funding, successes, legislative recommendations, and other relevant information.
- The Legislative Action Day is tentatively scheduled for March 13, 2025.
- Between Thanksgiving and Legislative Action Day, DLA wants to meet with representatives in their districts and in Dover.
- Speaker of the House and committee appointments are expected in the second week of January.
- Please let the Chair know if you want to write or review the briefing book and/or meet with legislators before Legislative Action Day.
- Membership:
  - Membership Works software has officially gone live. The next steps include creating accounts/setting up trainings for divisions and select committees (e.g., Legislative Action, Intellectual Freedom).
  - The Board discussed the distinction between Para-Professional and Professional Membership. This item will be added to new business and requires a review of DLA's bylaws for definitions and researching definitions/procedures used by ALA and other state associations.
- Nominating:
  - The Councilor position is vacant, but there is a candidate. There were actually two candidates, but one individual submitted their information well past the deadline. The individual has been encouraged to run again next year.
  - While DLA is still without a VP, the Chair has a couple of individuals who may be interested in running next year.
- Scholarship - Nothing to report

The meeting adjourned at 4:11 pm.

**Next meeting – November 21, 2024 at 3:30 pm (ZOOM)**