

DLA Executive Board Meeting Agenda
Thursday, September 19 2024 at 3pm

Meeting called to order 3:02 pm

Attending:

- Scott Businsky, DLA President
- Anne Hiller Clark, DLA Past President/Long Range Planning
- Jaclyn Hale, DLA Treasurer
- Kayla Abner, CRLD President & Publications/Bulletin Committee
- Elizabeth Miller, PLD President
- Rachel West, YSD President
- Catherine Wimberley, Legislative Action Committee
- Susan Elizabeth Cordle, Nominating Committee
- Kaitlyn Tanis, Website
- Michelle Hughes, DLA Community Engagement Grant
- Kathy Joseph, Membership Chair
- Annie Norman, State Librarian
- Kay Bowes, Friends of Delaware Libraries
- Samantha Garlock, CRLD Vice-President

Minutes Approval and Announcements

Motion to approve minutes from August meeting: Rachel West, pending revision to ALSC

Second: Jaclyn Hale

Send to Kaitlyn for website update; Scott will send to DLA listserv

Officer Reports

- President
 - DASL representation difficult due to meeting time; could we push the meeting time to 3:30-4:30 instead of 3-4? Majority agreed
 - Prison Banned Books Week; regular Banned Books Week, Freedom to Read Day of Action (United Against Book Bans) – do we want to sign off on their Freedom to Read statement? (Scott will send email for review before calling for a vote)
 - Reminder that Google Form votes will now include name & email so we can track who has voted
 - Kudos to Harry and others organizing the DASL PD Day September 10, big success
- VP / Conference Committee – Vacant

- Still seeking candidates, will meet with Susan Elizabeth Cordle to discuss recruitment
- Anne Hiller Clark & Scott Businsky working on conference in lieu of VP
 - Jaclyn Hale & Catherine Wimberley attended Conference planning meeting September 18
 - Program proposals due October 11
 - Theme is “The Beach Edition”
 - Overview of new space in slideshow sent to conference committee members
 - Social Committee meeting in October
 - MLA Keynote possibilities: MD Poet Laureate or local author/librarian
 - Delaware has one submission already, several more in the works
 - DE Planning Committee meeting next week (Wednesday, 10 am)
 - MLA is working on new membership software, so the finalization on the new MOU is delayed. Scott will send for review once he has it.
 - Sustainable Libraries Initiative – MLA is interested in moving forward with discussions with DLA for Conference
- Past-President / Long Range Planning
 - Mentoring Program is the LRP Committee focus
 - Mentee applications are due September 20
 - Committee will make pairings next week; match emails will go out end of next week
 - Program starts October 1
 - Will have 3 cohort meetings for the mentees throughout the program to touch base and build community (October 25, 10 am)
- Treasurer
 - Sent August reports via email for Executive Board review
 - Income:
 - Memberships: \$145
 - Interest: \$7.15
 - DLA Scholarship Funds: \$13,704
 - These are funds that were held in our Delaware Community Foundation accounts and have been transferred to DLA’s accounts so that we can cut checks for our scholarship recipients.
 - TOTAL: \$13, 226.15

- School Library project – she delegated to Romer when she became Speaker, so we’ll still have an advocate
 - DDL will send photographer for new “Passion” posters
 - Open to sending funds for FY25 if DLA requests
- ALA Councilor – Vacant

Division Reports (as applicable)

- CRLD
 - Met last week, winter program is set, recruiting for conference proposals
 - Samantha Garlock wasn’t on Conference email lists, resolved now
 - Samantha will take over attending EB while Kayla is out on leave
- DASL
 - Christina Personti unable to attend
 - Harry Brake has been in talks with AASL President; may present at MLA/DLA Conference (could be keynote?)
- PLD
 - Presidents Program October 10, 1-2 pm, “Building Joy-Centric Libraries”
 - Showcase Showdown will run through May; encourage participation
- YSD
 - Presidents Program not scheduled yet, but planning is in process
 - Blue Hen Book Award vacancies

Committee Updates (as applicable)

- Archives
 - Not present
- Communications
 - If you have website updates, you can email Kaitlyn directly
 - Form on DLA homepage for submissions to Bulletin/Social Media/Website
- Handbook and Bylaws
 - Vacant
- Intellectual Freedom
 - Not present
- Legislative Action
 - DLA LAC sent survey to 57 candidates running for state office, 43 candidates received (some bouncebacks), 28 responded
 - Results on Legislative Action Committee page on website: <https://dla.lib.de.us/legislative-action/advocacy-alerts-and-news/>
 - Intent of survey is to gauge areas of concern so we can craft conversations and legislation for certified school librarian support

- EveryLibrary did a public survey of registered voters in Delaware about library support in November 2022
 - 900 registered voters responded; overwhelming majority supported additional funding and consider access to information
- Meeting October 3, will discuss social media toolkit for legislative action (Legislative Action Day likely Feb/March)
- With new legislators coming in February, will strategize sharing survey results
- Membership
 - Software updates
 - Meeting with MembershipWorks early October to iron out final kinks with online form, will launch afterwards
 - Training for EB members for content sharing, membership lists
 - Out of state membership – not discussed
- Nominating
 - No nominees for VP – possible barrier is the Conference Planning piece, because it does include a lot of administrative work
 - Scott & Rachel Culver intended to do a preview manual of what VP entails, could be a good recruitment tool
 - There's a "Volunteer" page on the DLA website that lists open positions
 - ALA Councilor for next year
 - Nomination for Treasurer for next year (Jaclyn)
- Scholarships and Awards
 - Not present
- Social Justice
 - No chair currently
- DDL Community Engagement Grants
 - The DLA Community Engagement Grant period will open October 15th and run through Dec 13th. Working on flyer now to send out for promotion.

New Business

Unfinished Business

- Vacancies
- Records management software
- Membership software
- Proposal for Administrative Coordinator (Long Range Planning team)

Next meeting – October 17, 2024 at 3:30pm (ZOOM)

Meeting adjourned 4:13 pm