

DLA Executive Board Meeting Agenda  
Thursday, April 17<sup>th</sup>, 2025 at 3:30pm

**Attendees:**

Scott Businsky, President  
Jaclyn Hale, Treasurer  
Anne Hiller Clark, Past President  
Kayla Abner, CRLD  
Rachel West, YSD  
Kay Bowes, Friends of Delaware Libraries  
Katie McDonough, Scholarships, Awards, & Citations

**Minutes Approval and Announcements**

- No revisions to March minutes. Minutes approved. Scott will send to Kaitlyn Tanis for the website
- Shout outs:
  - a. NCC Reads event on 4/15 – Catherine did a wonderful job with planning and execution for the author event (around 2000 attendees)
  - b. Festival of Words was a great success – huge kudos to Harry Brake from Jaclyn, who was involved with the planning and execution of that; Jason Reynolds was fantastic; Secretary of State attended
  - c. IMAGINE Release Party well attended and went well
  - d. Policy briefing with Delaware Arts Alliance & Delaware Humanities; Annie represented Libraries well and we're considering a joint op-ed – will meet April 25 to discuss
  - e. Beachside Book Fest in Sussex County on April 26

**Officer Reports**

- President
  - HB119 filed “Freedom to Read Act”; protects library workers and codifies collection development policies. Legislative Action Committee working on DLA response.
  - DLA table at ALA Annual Conference: we have a complimentary vendor application but we need to make sure we can staff it for the duration of the Conference before moving forward (Friday night, Saturday, Sunday, Monday)
    - <https://2025.alaannual.org/about-exhibiting/exhibits-schedule>
    - Exhibit passes for people willing to take 4 hour shifts? Other members who are attending also sign up for shifts since their attendee badge would count?
    - Scott will run idea by ALA/MLA before sending proposal to membership
  - Scott considering creating (post-conference) a monthly hang-out opportunity for library workers statewide for peer networking and social connection
- VP / Conference Committee – vacant
  - Joint committee met Wednesday 4/16; questions re: internet connectivity
    - If your building has an “outreach” mifi, please bring it
    - Presenters are being advised to download their materials rather than rely on wifi

- DLA Conference Sponsorship: Jean Darnell; DLA Member originally from TX, hired in fall 2024 for School Librarian Supervisor for Philadelphia Public Schools; MLA handling logistics
  - DLA Meet & Greet –gather in hotel bar afterward dinner w/ AASL President
    - Scott will confirm details and then email Catherine to add to Sched
  - MLA is planning on looking at location again for 2026; federal funding may impact decision
- Past-President / Long Range Planning
  - No updates
- Treasurer
  - Reviewed in meeting & shared via email:
    - Covers March 2025.
    - Income:
      - Membership Dues: \$1,170
      - Job Postings: \$60
      - Festival of Words: \$1,750
      - Misc. Income:
        - \$207.21 for Dine & Donate
        - \$500 from EveryLibrary to support DLA Legislative Action Day
        - \$1 in Interest
    - TOTAL: \$3,688.21
    - Expense:
      - PLD: \$25
      - Festival of Words: \$7,931.37
      - PayPal Fees: \$55.12
    - TOTAL: -\$8,011.49
    - TOTAL: -\$4,323
    - Miscellaneous Updates: Festival of Words took place on April 5th. We are still receiving donations and disbursing payments.
- State Librarian – not present
  - Jaclyn shared that Annie would like information about what degrees staff hold in various positions in Delaware and whether they used grant/scholarship funds
    - Asking DLA to sign on in support
- ALA Councilor – not present

#### **Division Reports (as applicable)**

- CRLD
  - No updates
  - Scott attended the recent session/workshop on Digital Shred and appreciated it
    - Info on the digital shred workshop:
      - <https://guides.libraries.psu.edu/berks/DigitalShred>
    - The toolkit is the most "ready to go" useful thing too:
      - <https://sites.psu.edu/digitalshred/category/toolkits/>
- DASL

- Not in attendance
- PLD – emailed
  - Showcase Showdown & Conference progress continues smoothly. Our packet picket duties are arranged and we just need to formally submit our Silent Auction baskets.
  - PLD is seeking a new secretary. We have one interested candidate, but anyone else who may be interested is still invited to reach out for more info or to enter the election.
    - Electronic vote will take place soon.
- YSD
  - Blue Hen Book Award committees full, looking forward to receiving nominees for the reviewers
  - Conference sessions coming along; Silent Auction baskets done

### **Committee Updates (as applicable)**

- Archives – not present
- Communications
  - Social media update
    - Scott has been speaking with Kayla & Kaitlyn re: online presence
      - National Library Week posts on Facebook were a success
      - X isn't getting much engagement; mostly sitting dormant
      - Investigating other platforms with better values alignment (BlueSky, LinkedIn?)
      - Member survey at DLA Breakfast Meeting?
  - Next Bulletin in August
- Handbook and Bylaws - vacant
  - Review Division meeting times.
    - Proposal for future: Conference sessions for division meetings to align with bylaw requirement for Spring/Annual meeting **at** conference
    - Alternate: revise bylaws to remove requirement for 3<sup>rd</sup> meeting
  - Needs a Chair / update.
    - Proposal: each Division should review their bylaws and draft amendments with the Division's Executive Board for when handbook revisions begin
      - Long-Range Planning Committee take on revision process?
- Intellectual Freedom – not present
  - Scott reached out to Elizabeth Mayer to touch base; awaiting response
    - Interested in creating tracking & reporting methodology for challenges
- Legislative Action – not present
  - Special meeting on April 29<sup>th</sup> at 9:30 am to review HB119 as filed
- Membership - vacant
  - Sara Thomas is confirmed as new Membership Chair
  - Thanks to Jaclyn Hale & Kathy Lee for taking on Membership duties
  - Tabled discussions
    - Tiered structures
    - Out of state membership – ongoing conversation
- Nominating – not present

- VP, Secretary, Handbook, Social Justice – still vacant
- Scholarships and Awards
  - Vote to confirm scholarship recipients.
    - Approved slate of scholarship recipients as presented by Committee
  - Vote to confirm award-winners.
    - Google Form to go out via email to collect votes by EOD Tuesday
- Social Justice - vacant
- DLA Community Engagement Grants – not present

#### **New Business**

#### **Unfinished Business**

- Vacancies
- Records management software
- Proposal for Administrative Coordinator (Long Range Planning team)

**Next meeting – Friday, May 9, 2025 at 8am. Breakfast begins at 7:30am.**