

DLA Executive Board Meeting Agenda
Tuesday, Nov. 18, 2025 at 3:00pm

Attendance:

- Scott Businsky, President
- Jaclyn Hale, Treasurer
- Stephanie Saggione, DASL President
- Paul Weymouth, PLD President
- Rachel West, YSD President
- Sara Thomas, Membership Chair
- Kaitlyn Tanis, Webmaster
- Kathryn Hatfield, Vice President
- Cody Wilson, Secretary
- Kayla Abner, CRLD President
- Catherine Wimberley, Legislative Action Chair
- Terri Jones, Handbook and Bylaws Chair
- Tiffany Lydon, FODL Co-President
- Meghan Palazzo, ALA Councilor
- Anne Hiller Clark, past President
- Katie McDonough, Scholarships, Awards, and Citations Chair
- Susan Elizabeth Cordle, Nominating Chair
- Vivian Erickson, FODL Co-President

Minutes Approval and Announcements

- Minutes approved from the September meeting.
- Terri Jones joining us as chair of Handbook & Bylaws committee.

Officer Reports

- **President**
 - President's Program - with Library Freedom Project presented workshop on AI in Libraries, October 30th.
 - DLA president's program recordings will be available for those who registered but were unable to attend.
 - ACRL (Association of College and Research Libraries) is planning on meeting in Baltimore in 2029, CLRD provided a letter of recommendation for their conference in Baltimore.
 - Suggested to create a societal statement framework for DLA, see examples from [Virginia Library Association](#) and [New Jersey Library Association](#).
 - Google forms, executive board votes, and the conference planning are going to be stored in a single Google Drive account for continuity.

- **VP / Conference Committee - Conference Updates**
 - 12 proposals submitted and approved by the conference committee.
 - Accepted presenters will hear back by December 1st.
 - Conference sponsorship—in the past it's been administered through the SJC, this year it will be handled by the executive board. More information coming soon.

- **Past-President / Long Range Planning**
 - Conference committee has been going smoothly, planning on working with Terri soon on going through handbooks/bylaws.

- **Treasurer**
 - Sept/Oct report has been sent to the executive board
 - Earned: \$1554.05
 - Membership: \$676.82
 - Job postings: \$60
 - DDL Grant: \$20,000
 - DDL Scholarships Funds Transfer: \$19,527 – Funds from our DCF accounts transferred to us so we can distribute scholarships.
 - Interest: \$2.32
 - **Total: \$40, 335.13**
 - Expenses: \$13.77
 - Divisions:
 - PLD: \$25
 - YSD: \$44.99
 - Festival of Words: \$240
 - Admin Expenses: \$80 – QuickBooks Online renewal
 - President's Program: \$300
 - Paypal fees: \$16.92
 - DLA Scholarship Payments: \$18, 728.99
 - DDL Grant Funds Spent: \$14,970 – Baba Bomani professional development
 - **Total: \$5, 929.23**
 - Executive board approved budget for 2026.
 - Many scholarship checks were written to the schools that students are attending.
 - 990-EZ form has been submitted and accepted.
 - Formal MOU has been signed with Festival of Words.
 - Author Erin Entrada Kelly had a discussion with Kathryn Hatfield, Rachel, and Jaclyn regarding sponsoring a Young Authors and Artists award through Imagine.
 - From the [official Imagine website](#):

- All work submitted for consideration to the 2025 IMAGINE during the open submission period will automatically be considered for The Delaware Young Authors & Artists Award.
 - For purposes of the award, submissions will be separated into two contributor age groups: 12-14 and 15-19.
 - The Award will include \$500 for First Place and two \$100 Honorable Mentions within each of the categories of creative writing and visual art, within each age group.
 - Award recipients will be recognized during the IMAGINE Release Party in April 2026
 - Erin perhaps being the keynote speaker for next Festival of Words.
 - Voted on being the fiduciary partner for the award.
 - For discussion: How should DLA spend the remaining funds from DDL (around \$5000):
 - Can be used towards existing or new initiatives.
 - Must follow LSTA guidelines.
 - Can't be spent on any activities that will take place after Sept. 30th.
 - Can't be used for advocacy.
 - Must be spent by Sept. 30th, better if it was spent prior to our fiscal year.
 - Voted on using these funds for allowable conference expenses.
- **State Librarian** – via Anne Hiller Clark
 - Library Town Hall meeting at Duck Creek Library on Dec. 4th from 9:30am-2:00pm.
 - Theme is libraries & literacy.
- **ALA Councilor**
 - No updates.
- **Friends**
 - Senator Blunt-Rochester awarded Librarian Champion Award.
 - John Chrastka from Every Library spoke.
 - Friends groups from several libraries spoke about the new libraries and facilities.
 - Looking to build collaboration between the various Friends groups.
 - Looking for someone to help with the friends.lib.de.us website.

Division Reports (as applicable)

- **CRLD** (via Scott)
 - Planning their winter program
 - In-person event w/ tours at UD.

- **DASL**
 - 1st annual school librarian professional development day:
 - 50 school librarians in attendance.
 - Two locations: Aspira and Capital.
 - Helps to fill in professional development gap since school library topics are underrepresented at MLA/DLA conferences.
 - Meeting scheduled with legislators to discuss school/library ratio bill.

- **PLD**
 - Showcase Showdowns are meant to bring together different libraries showing off their “wins”, like the Vietnam Penpal Program being run in Kent County.
 - Winners will receive a gift card!
 - Look for a speaker to sponsor for a President’s Program to sponsor. Let Paul know if you know a speaker you’d like to see sponsored.

- **YSD**
 - Reviewing communications guidelines:
 - Listservs vs. Membership Works.
 - Membership Works being used to host discussion boards?
 - Leave it up to the divisions as to whether communicate primarily through Membership Works or a listserv (or both)?
 - Info can be added to the DLA website, requiring a Membership Works login.
 - How do we loop in all interested library staff, not just DLA members?
 - This will be discussed again at the YSD Executive Board meeting on Dec. 4th.
 - Stephanie Saggione/Sara Thomas are planning on reaching out to the Board of Education to see if they can provide us a list of contacts for school libraries to be shared with public library staff.

Committee Updates (as applicable)

- **Archives**
 - No updates at this time.

- **Communications**
 - If you need anything updated, let Kaitlyn know.
 - Google form on the homepage of the DLA website for changes/additions to the bulletin.
 - Kaitlyn and Christine Karpovage (DDL) have been working together to update the website for ADA compliance.

- Last bulletin has been published, going strong. Call for content for next edition will go out late October/early November.
- **Handbook and Bylaws**
 - Terri Jones is now the committee chair.
 - Handbook/Bylaws need to be updated—
 - Annual meetings:
 - Annual meetings/hosting annual divisional meetings is in violation of our bylaws, since we are not hosting them.
 - Proposed that we host the annual meeting/annual divisional meetings on the Thursday morning before the DLA conference starts.
 - Each division can have a division meeting at some point between that Thursday and the end of the conference on that Friday.
 - Scott can then close it Friday morning or close it at lunch if anyone still needs to meet.
 - Anne brought up the issue of space for the conference meeting. Terri suggested meeting in the lobby or hallway.
 - This can be changed, but not before May. Bylaws about the annual meeting can't be changed until after the annual meeting.
 - YSD Bylaws were updated in 2023, but were never added or uploaded anywhere. Terri will be going over them again before they are voted on by YSD.
- **Intellectual Freedom**
 - No updates at this time.
- **Legislative Action**
 - HB119 has been signed into law.
 - Looking for an increase of \$1.9 million to backstop any funding lost due to federal cuts.
 - DDL received \$400,000 for technological expenses.
 - Next legislative action day will be March 12th.
 - Committee has been working on school-library ratio bill, planning on bringing it to DASL, then shopping it around to legislators to find support for implementing the bill.
- **Membership**
 - 284 members currently. At 300 members, we'll have to upgrade our Membership Works software.
 - Should we increase membership rates if we go over 300 members?

- This might be another conversation to have with Handbook & Bylaws committee.
 - Voted to authorize Jaclyn and Sara to upgrade Membership Works to the next tier if we get close to our cap of 300 members.
 - info@membershipworks.com – Email for support with Membership Works.
- **Nominating**
 - Social Justice chair is still open.
 - Brought up 2-year terms for chairs/executive board. YSD has already adopted this.
 - Might require bylaw changes.
 - Send individual names to Susan Elizabeth - recruit them and tell them the benefits.
 - Word of mouth has worked best for filling vacancies.
- **Scholarships and Awards**
 - The scholarship period will be opening in January, with the deadline of April 1st.
- **Social Justice**
 - No chair at this time.
- **DLA Community Engagement Grants**
 - Not present.

New Business

Unfinished Business

- Vacancies

Next meeting – January 20th, 3-5 PM